

Notice of meeting and agenda

Culture and Communities Committee

10.00am Tuesday 13 November 2018

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contacts

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any.

4. Minutes

- 4.1 Culture and Communities Committee of 11 September 2018 (circulated) – submitted for approval as a correct record.
- 4.2 Culture and Communities Committee of 11 October 2018 (circulated) – submitted for approval as a correct record.

5. Forward Planning

- 5.1 Culture and Communities Committee Work Programme (circulated)
- 5.2 Rolling Actions Log (circulated)

6. Business Bulletin

- 6.1 Culture and Communities Committee Business Bulletin (circulated)

7. Presentations

- 7.1 Underbelly Ltd – Edinburgh's Christmas, review of activities in 2017 and plans for 2018.

8. Executive Decisions

- 8.1 Third Party Cultural Grants Funding – Review Update – report by the Executive Director of Place (circulated)
- 8.2 King's Theatre Capital Redevelopment Update Report – report by the Executive Director of Place (circulated)
- 8.3 Managing Our Festival City – report by the Executive Director of Place (circulated)
- 8.4 Capital Theatres Company Performance Report 2017/18 – report by the Executive Director of Place (circulated)
- 8.5 CCTV Working Group Update – report by the Executive Director for Communities and Families (circulated)

- 8.6 Partnership Agreement with Police Scotland 2018/19: Performance and Activity Report – report by the Executive Director for Communities and Families (circulated)

9. Routine Decisions

- 9.1 Social Work Complaints Review Committee – 16 August 2018 (report and response)
- 9.1.1 Recommendations of the Social Work Complaints Review Committee of 16 August 2018 (circulated)
- 9.1.2 Response to a Complaints Review Committee Outcome – report by the Chief Officer, Edinburgh Health and Social Care Partnership (circulated)

10. Motions

- 10.1 None.

Laurence Rockey

Head of Strategy and Communications

Committee Members

Councillors Wilson (Convener), McNeese-Mechan (Vice-Convener), Brown, Ian Campbell, Doggart, Doran, Howie, Mitchell, Osler, Rae and Staniforth.

Information about the Culture and Communities Committee

The Culture and Communities Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The Culture and Communities Committee usually meets every eight weeks.

The Culture and Communities Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Jamie Macrae or Sarah Stirling, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 553 8242 / 0131 529 3009, email jamie.macrae@edinburgh.gov.uk / sarah.stirling@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).

Item 4.1 - Minutes

Culture and Communities Committee

10.00am, Tuesday 11 September 2018

Present

Councillors Wilson (Convener), McNeese-Mechan (Vice-Convener), Brown, Doran, Duggart, Howie, Key (substituting for Councillor Ian Campbell), Mitchell, Osler, Rae and Staniforth.

1. Deputation

The Federation of Edinburgh and District Allotments and Gardens Association

The Committee agreed to hear a deputation from Stuart McKenzie (President) on behalf of The Federation of Edinburgh and District Allotments and Gardens Associations regarding allotment strategy.

The main points raised by the deputation were:

- The objectives of The Federation of Edinburgh and District Allotments and Gardens Association.
- Their concerns regarding the Allotment and Food Growing Provision report.
- The challenges that come with increased demand for allotments.
- To request the Committee consider a tailored waiting list, based on the needs and demands of individuals desiring allotments.
- To request the Committee consider reopening 'Pansy Walk' as a model allotment site for waiting applicants to get an idea of their needs with regards to allotments.

The Convener thanked the deputation and invited them to remain for the Committee's consideration of the report by the Executive Director of Place.

2. Allotment and Food Growing Provision

A report was submitted to the Committee on the current level of food growing provision supported by the Council, the existing legislation, policy and strategy in place to increase this provision, and related barriers to further expansion.

Decision

- 1) To note the current scale and range of allotment and food growing provision across the city supported by the Council.
- 2) To note the measures in place seeking to increase allotment provision and support and expand the network, and the number of community gardens and food growing initiatives.
- 3) To refer this report to the Transport and Environment Committee for information.
- 4) To agree that an update report would be provided in six months.

(Reference – report by the Executive Director of Place, submitted.)

3. Minute of the Culture and Communities Committee of 19 June 2018

Decision

To approve the minute of the Culture and Communities Committee of 19 June 2018 as a correct record.

(Reference – Minute of the Culture and Communities of 19 June 2018, submitted.)

4. Work Programme

The Culture and Communities Committee Work Programme was presented.

Decision

To note the Work Programme.

(Reference – Work Programme, submitted.)

5. Rolling Actions Log

The Culture and Communities Committee Rolling Actions Log was presented.

Decision

- 1) To approve the closure of Items 1, 2, 9, 11, 12, and 15.
- 2) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted.)

6. Business Bulletin

The Culture and Communities Committee Business Bulletin was presented.

Decision

To note the information set out in the Business Bulletin.

7. Sportscotland – Presentation

Dougie Millen (Partnership Manager) provided an overview of the work of Sportscotland in partnership with the City of Edinburgh Council on encouraging more physical activity and addressing the inequalities in sport participation in Scotland.

Decision

To thank Dougie Millen for his presentation.

8. Inch Park Community Sports Hub – Presentation

Paul Reddish gave a presentation on the work of Inch Park Community Sports Hub in revitalising the facilities in the area and encouraging greater participation amongst people from different economic backgrounds and diverse groups within the community.

Decision

To thank Paul Reddish for his presentation.

9. Physical Activity and Sport Strategy

Details were provided of the likely drivers, factors and influences on the new Physical Activity and Sport Strategy for the period 2019-2023 and the recommended approach to consultation.

Decision

- 1) To note the contents of this report and the intention to hold a series of consultations in Edinburgh with key partners, sports clubs and other community organisations.
- 2) To agree to a further report on options regarding the establishment of a grants scheme for voluntary sports organisations to support their work in areas of deprivation for next financial year 2019-20.

Declaration of Interests

Councillors Osler, Staniforth and Wilson declared non-financial interests in this item as board members of Edinburgh Leisure.

(References – Culture and Communities Committee, 19 June 2018 (item 16); report by the Executive Director for Communities and Families, submitted.)

10. Hunter's Hall Park – Update Report

An update was provided on the Hunter's Hall Park project. The construction of new cycling and pitch facilities was highlighted as a strategic priority for the Council and

plans had been developed along with the submission of a planning application. Progress over the last year had stalled primarily due to the decision to pause and consider possible synergies with the new secondary school planned for Craigmillar.

Decision

To note the report by the Executive Director for Communities and Families.

Declaration of Interests

Councillors Osler, Staniforth and Wilson declared non-financial interests in this item as board members of Edinburgh Leisure.

(References – Culture and Communities Committee, 19 June 2018 (item 2); report by the Executive Director for Communities and Families, submitted.)

11. Meadowbank Sports Centre

A report was submitted to Committee in response to a motion approved at the City of Edinburgh Council meeting on the 31 May 2018, which agreed that details about decisions made previously by the Council or any of its Committees relating to the strategic vision for the new Meadowbank Sports Centre would be submitted to the next meeting of the Culture and Communities Committee.

Decision

To note the approvals which were in place to allow the delivery of a new major sports centre at Meadowbank.

Declaration of Interests

Councillors Osler, Staniforth and Wilson declared non-financial interests in this item as board members of Edinburgh Leisure.

(References – Act of Council No. 22 of 31 May 2018; report by the Executive Director for Communities and Families, submitted.)

12. Edinburgh Leisure Annual Report

The annual report on Edinburgh Leisure's performance for 2017/18 was presented, along with a presentation, during which two short films were shown to demonstrate the types of programmes that Edinburgh Leisure had been involved in within the past year.

Decision

- 1) To note the performance of Edinburgh Leisure (EL) during 2017/18.
- 2) To agree that a briefing for members would be provided on the income target from community use of schools.

Declaration of Interests

Councillors Osler, Staniforth and Wilson declared non-financial interests in this item as board members of Edinburgh Leisure.

Councillors Brown and Doran declared non-financial interests in this item as directors of Spartans Community Football Academy.

(References – Culture and Communities Committee, 14 November 2017 (item 16); report by the Executive Director for Communities and Families, submitted.)

13. Child Poverty Action Unit

An overview was provided of new responsibilities for Local Government and Health Boards arising from the Child Poverty (Scotland) Act. These included new requirements for publication of an annual report describing existing and new planned actions, or measures taken, to reduce and mitigate the effects of child poverty.

Decision

- 1) To agree that the Council be part of a Child Poverty Action Unit to co-ordinate action to address Child Poverty in Edinburgh and provide a Council lead for delivery of new Local Government responsibilities arising from the Child Poverty (Scotland) Act.
- 2) To note that the Child Poverty Action Unit would take the form of a cross-council and Partnership working group rather than a new dedicated team of staff and resource.
- 3) To note that the Child Poverty Action Unit was distinct from, but would provide a point of liaison with, the Edinburgh Poverty Commission on issues relating to child poverty.
- 4) To note that the progress and outcomes of the working group will be reported to the Education, Children and Families Committee
- 5) .To refer this report to the Education, Children and Families Committee and the four Locality Committees for noting.

(Reference – report by the Executive Director for Communities and Families, submitted.)

14. Appointments to Working Groups 2018-19

The Culture and Communities Committee were asked to appoint the membership of its Working Groups for 2018-19.

Decision

To appoint the membership of the Working Groups as set out in Appendix 1 of the report, subject to the replacement of Councillor Graczyk with Councillor Mitchell on the Graffiti Working Group.

(Reference – report by the Chief Executive, submitted.)

15. Visit to Shanghai – Feedback Report

Details were provided of a visit by the Convener and Vice-Convener of the Culture and Communities Committee to Shanghai in May 2018.

The purpose of the visit was to participate in the International Forum for the Shanghai Modern Drama Valley Festival, to develop cultural links between Jing'an and Edinburgh, and to sign a Memorandum of Cooperation between the Culture and Communities Committee and the Culture Bureau of Jing'an District, Shanghai.

Decision

To note the outcomes of the visit.

(References – Culture and Communities Committee, 19 June 2018 (item 21); report by the Executive Director of Place, submitted.)

16. Forth Bridges Area Tourism Strategy

An overview of the Forth Bridges Area Tourism Strategy 2018-2028 was provided, produced by a sub group of the Forth Bridges Forum, the Tourism Project Group. The strategy sought to build on the Forth Bridge's UNESCO World Heritage status and the three bridges as a unique national asset to establish the Firth of Forth as a key visitor destination.

Decision

- 1) To note the work to date of the Forth Bridges Forum and endorse the aims of the Forth Bridges Area Tourism Strategy.
- 2) To note the strategic fit with the Edinburgh 2050 City Vision and Edinburgh Economy Strategy.
- 3) To note the need to align this strategy with the wider work of the Council, Edinburgh Tourism Action Group and partners in the development of a revised Edinburgh Tourism Strategy 2020-2030.
- 4) To note the work to date, and the intention moving forward, to include fair representation of residents' issues and concerns in the delivery of the Forth Bridges Area Tourism Strategy.
- 5) To refer this report to the Housing and Economy Committee.

(Reference – report by the Executive Director of Place, submitted.)

17. Edinburgh People Survey – Culture Results

An update was provided on the culture results of the Edinburgh People Survey from 2012 to 2017, with appropriate comparisons for non-Council surveys.

Decision

- 1) To note the findings of this report.
 - 2) To request an annual report on the cultural specific survey results from 2019.
- (Reference – report by the Executive Director of Place, submitted.)

18. Internal Audit Report

The Governance, Risk and Best Value Committee on 31 July 2018 had referred a report which detailed the Internal Audit progress for the period 1 January to 31 July 2018, highlighting in particular the high and medium risk findings from audit reports.

Decision

To note the attached audit reports with high and medium risk findings concerning CCTV Infrastructure.

(References – Governance, Risk and Best Value Committee, 31 July 2018 (item 5); report by the Internal Auditor, submitted.)

Item 4.2 - Minutes

Culture and Communities Committee

3.00pm, Thursday 11 October 2018

Present

Councillors Wilson (Convener), McNeese-Mechan (Vice-Convener), Brown, Doran, Duggart, Howie, Key (substituting for Councillor Ian Campbell), Mitchell, Osler, Rae and Staniforth.

1. Local Festivals and Events Fund Update

An update was provided on the local festivals and events programme being delivered through the Council's Culture Service budget.

Decision

- 1) To note the update on the Local Festivals and Events Fund
- 2) To approve £50,000 towards Scot:Lands
- 3) To approve £45,000 towards Leith Late Festival (£20,000 in 2018/19; £15,000 in 2019/20; £10,000 in 2020/21).
- 4) To request that a briefing note on performance indicators be circulated to members.

Declaration of Interests

Councillors McNeese-Mechan, Mitchell and Wilson declared non-financial interests in this item as board members of the Edinburgh International Festival Council and the Capital Cities Trust.

Councillor Staniforth declared a non-financial interest in this item as he was a participant in two Fringe events.

(References – Culture and Communities Committee, 20 March 2018 (item 7); report by the Executive Director of Place, submitted.)

2. Invitation to Attend the World Cities Culture Forum

Details were provided of an invitation received by the Lord Provost to attend the World Cities Culture Forum in San Francisco in November 2018. Committee approval was sought to accept the invitation.

Decision

To approve the invitation to the Lord Provost to attend the World Cities Culture Forum in San Francisco in November 2018.

(Reference – report by the Executive Director of Place, submitted.)

3. Edinburgh Partnership Review and Consultation of Governance Arrangements

An update was provided on the Edinburgh Partnership Review and Consultation of Governance arrangements.

Decision

- 1) To note the decision of the Corporate Policy and Strategy Committee of 2 October 2018.
- 2) To note the next steps, including the proposals for the Council's future consideration of this matter.

(References – report by the Executive Director of Place, submitted.)

4. Resolution to Consider in Private

The Committee, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting for the following item of business on the grounds that it involved the disclosure of exempt information as defined in paragraph 14 of Part 1 of Schedule 7(A) of the Act.

5. The Platforms for Creative Excellence (PLACE) Programme – Update Report

Details were provided of the Platforms for Creative Excellence (PLACE) Programme, a five year co-investment programme between the City of Edinburgh Council, the Scottish Government and the Edinburgh Festivals.

The report provided an update on the applications for an initial three-year period of the five-year partnership programme and requested approval to award the funding recommended in the report for 2018/19; and in principle for the further two-year period as part of a three-year programme, subject to Council approval and a balanced budget being set in those years.

Decision

- 1) To endorse the following awards in principle to deliver the PLACE Programme for an initial period of three years, and agree in principle to Council's total three year contribution of £3 million:
 - i) Edinburgh International Science Festival - £532,000

- ii) Edinburgh International Children's Festival - £534,602
 - iii) Edinburgh International Film Festival - £373,647
 - iv) Edinburgh Jazz and Blues Festival - £635,489
 - v) Edinburgh Art Festival - £645,000
 - vi) Edinburgh Festival Fringe - £500,000
 - vii) Edinburgh International Festival - £1,200,000
 - viii) Edinburgh International Book Festival - £585,000
 - ix) Scottish International Storytelling Festival - £300,000
 - x) Edinburgh's Hogmanay - £400,000
 - xi) Festivals Edinburgh - £140,000
- 3) To note that an annual update report on the progress of the PLACE programme, including monitoring and evaluation updates, would be provided to future meetings of this Committee.
- 4) To note that following approval of the awards, contracts would be drafted and issued to each recipient including evaluation baselines and reporting mechanisms. The outcomes of the first year of the programme would be reported to this Committee in early 2020.

(References – Culture and Communities Committee, 20 March 2018 (item 12); report by the Executive Director of Place, submitted.)

Culture and Communities Committee

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Festival and Events Programme 2018/19	Action for report on funding recommendations for the 2019/20 events programme would be submitted no later than January 2019	Executive		Place	Flexible	January 2019
2	Museums and Galleries – Alternative Opening Hours Update	Action to report back in six months for review	Executive		Place	Flexible	January 2019
3	Allotment and Food Growing Provision Update	Follow up report from September 2018. Action to report back in six months.	Executive	David Jamieson	Place	Flexible	March 2019
4	Antisocial Behaviour Strategy 2016-2019 Update	Action to update on progress of strategy	Executive		Communities and Families	Flexible	March 2019
5	Service Payment to Edinburgh Leisure – 2018/19	Action to report possible changes to service and funding agreements between the Council and Edinburgh Leisure taking account of the changing environment and emerging opportunities.	Executive		Communities and Families	Flexible	March 2019

6	Community Asset Transfer of Sports Facilities	Action for further report on Community Asset Transfer of Sports Facilities be presented to committee in 2018-19.	Executive		Communities and Families	Flexible	March 2019
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Culture and Communities Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
January 2019		
Festival and Events Programme 2018/19	Place	
Museums and Galleries – Alternative Opening Hours Update	Place	
March 2019		
Allotment and Food Growing Provision Update	Place	
Antisocial Behaviour Strategy 2016-2019 Update	C&F	
Service Payment do Edinburgh Leisure – 2018/19	C&F	
Community Asset Transfer of Sports Facilities	C&F	

Item 5.2 - Rolling Actions Log

Culture and Communities Committee

November 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
1	14.11.17	Third Party Cultural Grants Funding – Review Update	To instruct the Executive Director of Place to provide a final update and report by mid-2018.	Executive Director of Place	November 2018	Recommended for Closure – report on the agenda for 13 November 2018.
2	30.01.18	Managing our Festival City – Report and Scorecard	1) To agree to continue to work with citizens, relevant services, partners and ward councillors to further develop an annual combined Festival City performance scorecard and Festivals highlight report, including values, status/trend, benchmarks and management actions and to investigate the feasibility of	Executive Director of Place	January 2019	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			<p>establishing a citizens' panel to consider these issues.</p> <p>2) To agree that a report would be brought back to Committee outlining the work of the Festivals to support employment and encourage skills development</p>		March 2018	Closed – information contained in the PLACE report that was considered by Committee on 20 March 2018.
3	20.03.18	Festival and Events Programme 2018/19	<p>1) To request a report by the Executive Director of Place on the funded Localities Fund projects and Local Festivals and Events in due course.</p> <p>2) To note that a report on funding recommendations for the 2019/20 events programme would be submitted by the Executive Director of Place no later than the January 2019 Committee meeting</p>	Executive Director of Place	January 2019	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
4	20.03.18	Museums and Galleries – Alternative Opening Hours	To note that a progress report would be submitted to committee for review after six months of operation.	Executive Director of Place	January 2019	
5	20.03.18	West Princes Street Gardens and the Ross Bandstand Project Update	To agree that the report be brought back with the business case to this committee, with the intention of referring it in full to Council for final sign off.	Executive Director of Place	October 2018	Recommended for closure – this report was considered by Transport and Environment Committee on 4 October 2018.
6	20.03.18	Service Payment to Edinburgh Leisure – 2018/19	To request that a future report is provided, that details possible changes to service and funding agreements between the Council and Edinburgh Leisure taking account of the changing environment and emerging opportunities.	Executive Director for Communities and Families	March 2019	
7	31.05.18	City of Edinburgh Council - Fair Fringe and Fair	Calls for report on the Charter's efficacy to go to Culture and Communities	Executive Director of	Autumn 2019	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
		Hospitality Charter Guidelines	Committee after August 2019.	Place		
8	19.06.18	Sport and Outdoor Learning	<ol style="list-style-type: none"> 1) To agree a further and more detailed report on Community Asset Transfer of sports facilities would be presented to this Committee in 2018-19. 2) To agree a subsequent report to address the issues of sport for all ages as a key part of citizens' health in communities and a separate report to consider the scheme of charges and the impact this would have on club use of school sports facilities. 	Executive Director for Communities and Families	March 2019	
9	19.06.18	Antisocial Behaviour Strategy 2016-2019 – Update Report	<ol style="list-style-type: none"> 1) To request a further update on the progress of the Antisocial Behaviour Strategy in March 2019. 2) To receive the new Antisocial Behaviour 	Executive Director for Communities and Families	March 2019	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			Strategy for 2019 – 2022 in March 2019.			
10	23.08.18	City of Edinburgh Council Motion by Councillor Jim Campbell – Police Stations (as amended) (Agenda of 31 May 2018)	To request that a representative of the Scottish Police Authority attend the next meeting of the Culture and Communities Committee to discuss issues relating to policing in Edinburgh.	Convener	November 2018	
11	11.09.18	Physical Activity and Sport Strategy	To agree to a further report on option regarding establishing a grants scheme for voluntary sports organisation to support their work in areas of deprivation for next financial year 2019-20.	Executive Director for Communities and Families	March 2019	
12	11.09.18	Allotment and Food Growing Provision	To agree that an update report would be provided in six months	Executive Director of Place	March 2019	
13	11.09.18	Edinburgh People Survey – Culture	That committee requests an annual report on the cultural specific survey	Executive Director of	September 2019	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
		Results	results from 2019.	Place		
14	11.10.18	Local Festivals and Events Fund Update	A briefing note on performance indicators to be circulated to members.	Executive Director of Place	November 2018	Recommended for Closure – circulated to members 7 November 2018.



Item 6.1 – Business Bulletin

Culture and Communities Committee

10.00am, Tuesday, 13 November 2018

Dean of Guild Court Room, City Chambers, Edinburgh

Culture and Communities Committee

Convener:	Members:	Contact:
<p>Councillor Donald Wilson</p>  <p>Councillor Amy McNeese-Mechan (Vice-Convenor)</p> 	<p>Councillor Wilson (Convener), Councillor McNeese-Mechan (Vice-Convener), Councillor Brown, Councillor I Campbell, Councillor Doggart, Councillor Doran, Councillor Howie, Councillor Mitchell, Councillor Osler, Councillor Rae, Councillor Staniforth</p>	<p>Lynne Halfpenny Director of Culture Tel: 0131 529 3657</p> <p>Andy Gray Head of Schools and Lifelong Learning Communities and Families Tel: 0131 529 2217</p> <p>Health and Social Care Partnership</p> <p>Allan McCartney / Jamie Macrae Committee Services Tel: 0131 529 4246 / 0131 553 8242</p>

Recent news

Lord Provost's International Residency for Literature

Edinburgh UNESCO City of Literature Trust is delighted to announce the name of the writer selected to come to Edinburgh for a month-long residency, through the Lord Provost's International Residency. Following a highly competitive open call, Ahsan Ridha Hassan from Krakow has been chosen to spend November developing his work in the world's first UNESCO City of Literature.

Background

Recent news

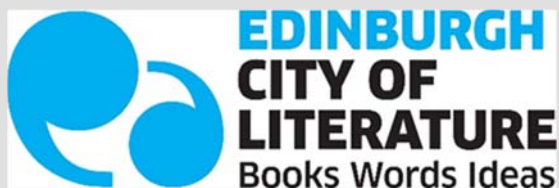
Ahsan Ridha Hassan is a writer based in Krakow who has already published a range of articles and short stories, including his debut collection *Wieża* (2014) and his follow-up *Trupojad i dziewczyna* (2017). He will be using his time in Edinburgh to work on his new novel, while getting to know Edinburgh and its literary community.



This is the first International Residency between the two cities and it will forge new connections between the two Cities of Literature, connecting their reading and writing communities and celebrating their Partner City relationship. Lord Provost Frank Ross said: “The work undertaken by Edinburgh and Krakow as UNESCO Cities of Literature has reinforced our partnership and allowed our creative communities to flourish and grow together. The opportunity for exchange with Krakow through writers, libraries and our local communities contributes greatly to Edinburgh’s International outlook. I want to congratulate Ahsan Ridha Hassan on securing this much sought-after residency and look forward to welcoming him to Edinburgh, the world’s first UNESCO City of Literature.”

For more information visit www.cityofliterature.com

The residency has been organised by the Edinburgh UNESCO City of Literature Trust and made possible by financial support from City of Edinburgh Council and Creative Scotland.



Background

Museums 4 All

Since 2016 the museums have been working to develop new approaches to access within the venues. This has included working with the University of St Andrews to provide three student placements to carry out research, which has led to the development of a report with suggestions for improving access, a guide for curators on producing accessible exhibitions and access guides for all of the museums venues.

In order to improve access for BSL speakers and for people with visual impairments the museums have also gained See Hear funding to run BSL interpreted tours and descriptive tours for people with visual impairments. There is also additional funding to look at staff training and developing short BSL films about the museums.

**Visually Impaired and BSL Signed Tours****Descriptive Tours for Visually Impaired Visitors**

Join artist Tessa Asquith-Lamb for a tour specifically designed for visually impaired visitors. Please meet in museum and gallery receptions. Tours last an hour.

Saturday 17 November, 2.00pm. Tour of Museum of Childhood.

The Museum of Childhood has a place in the hearts of millions. The first museum in the world dedicated to the history of childhood, it displays toys and games from across the generations. The Museum also explores other aspects of growing up, from schooldays and clubs to clothing, health and holidays. Free, but booking is essential, to book visit edinburghmuseums.org.uk or visit or phone Museum of Childhood reception on 0131 529 4142. This tour will focus on Gallery One which has full disabled access.

Recent news	Background
<p><i>Saturday 26 January, 2.00pm. Tour of 'Another Country' at the City Art Centre.</i></p> <p>This exhibition explores the story of migration and is curated by Euan Gray and Alberta Whittle. Free, but booking is essential, to book visit edinburghmuseums.org.uk or visit or phone the City Art Centre reception on 0131 529 3993. This tour has full disabled access.</p> <p><u>BSL Interpreted Tours</u></p> <p>Join us for special tours which will have a BSL interpreter present. Please meet in museum and gallery receptions. Tour will last one hour 30 minutes.</p> <p><i>Saturday 17 November, 2.00pm. Tour of Museum of Childhood.</i></p> <p>The Museum of Childhood has a place in the hearts of millions. The first museum in the world dedicated to the history of childhood, it displays toys and games from across the generations. The Museum also explores other aspects of growing up, from schooldays and clubs to clothing, health and holidays. Free, but booking is essential, to book visit edinburghmuseums.org.uk or visit or phone Museum of Childhood reception on 0131 529 4142. This tour will focus on Gallery One which has full disabled access.</p> <p><i>Saturday 8 December, 2.00pm. Tour of 'In Focus: Scottish Photography' at the City Art Centre.</i></p> <p>This exhibition showcases the City Art Centre's photographic collections, charting the development of fine art photography in Scotland from the 19th century to present day. The exhibition features work by a range of historic and contemporary artists, including Hill and Adamson, Thomas Begbie, Joseph McKenzie, David Williams, Maud Sulter, Wendy McMurdo, Calum Colvin, Christine Borland and Dalziel + Scullion. Free, but booking is essential, to book visit edinburghmuseums.org.uk or visit or phone the City Art Centre reception on 0131 529 3993. This tour has full disabled access.</p>	

Recent news	Background
<p><u>Writers' Museum</u></p> <p>The Writers' Museum is taking part in city-wide Robert Louis Stevenson celebrations:</p> <p>Sunday 11 November, 2.00pm</p> <p><i>Sing Me A Song with Neil Adam and Judy Turner</i></p> <p>A multimedia show on the life and works of Robert Louis Stevenson, through which the audience can experience the wit and wisdom, the adventures and heartbreaks of Scotland's best-loved author.</p> <p>Free and drop-in.</p> <p>Tuesday 13 November, 1.00pm</p> <p><i>No Safe Anchorage</i></p> <p>Historical novelist Liz MacRae Shaw in conversation with Stevenson biographer Jeremy Hodges in a special free event for RLS Day.</p> <p>Free and drop-in.</p>	
<p><u>Assembly Rooms</u></p> <p>Highlights in September and October included:</p> <p>APSE Annual Seminar and Service Awards – 12-13 September</p> <p>The Many Fictions of William Boyd - 19 September</p> <p>Edinburgh Big Curry by ABF The Soldiers' Charity - 28 September</p> <p>Synergy Concerts presents - Olafur Arnalds - 29 September</p> <p>Assembly Rooms Doors Open Days - 30 September</p> <p>Fischy Music Anniversary Concert - 6 October</p>	

Recent news	Background
<p>Paul Young 35 Years of No Parlez - 12 October</p> <p>Tony Lommi in Conversation with Phil Alexander “A Life in Music” - 13 October</p> <p>Sothebys Art Exhibition - 19–21 October Rose and Rosie – Overshare Tour - 22 October</p> <p>Listed Property Owners Club - 27 October</p> <p>Startup Summit - 31 October</p> <p>Alternative Peers Ball - 3 November</p> <p><i>Forthcoming Events:</i></p> <p>Moving Adventures Screening - 8 November</p> <p>NO SCRIPT. NO ACTORS. NO SPECIAL EFFECTS. THIS IS REAL! Since its inception in 2001, the European Outdoor Film Tour (EOFT) has been presenting handpicked documentaries featuring outdoor sports, adventure, and travel. The kick-off for Europe’s largest outdoor film festival will be at its premiere on 9 October at BMW World in Munich. The EOFT 18/19 will then begin its extended tour of Europe, with more than 400 events in 18 countries. The program has 7–9 films and a total running time of about 120 minutes. With ancillary activities and program moderation, the event lasts between 2.5 and 3 hours.</p> 	

Remembrance Service - 9 November

Organised by the Royal British Legion Scotland in partnership with City of Edinburgh, The Concert of Remembrance will say thank you through music and song, to those who served, sacrificed and changed our world during the First World War. Narrated by Rose McBain and featuring Isla St Clair, The Band of the Royal Regiment of Scotland, The Band of HM Royal Marines Scotland, Royal Air Force Central Pipes and Drums, Legion Scotland Sweetheart - Amy Hawthorn, Alan Brydon, Ibiyemi Osinaike, Stuart McLean and Erin Ritchie.

*Neil Oliver: The Story of the British Isles in 100 Places - 16 November*

Neil was born to love Great Britain. During his 20 years travelling to every corner, and whilst filming BBC2's 'Coast', he's fallen in love all over again. From north to south, east to west it cradles astonishing beauty and he's seen it all from land, sea and sky. The human story here is a million years old and counting. The tolerant, easy-going

Recent news

peace we enjoy has been hard won and the places Neil's seen have given him a unique view and understanding of British history.



GoldFlair 24k Golden Ball - 23 November

The Precious Metals Workshop proudly presents Edinburgh's debut jewellery diner and event of the year - the exclusive Goldflair 24K Golden Ball. The spectacular evening of precious metal and jewellery focused extravagance and entertainment will raise awareness around the issues with artisanal mining.



Usher Hall

Highlights in September and October included:

Jurassic Park in Concert – 25th Anniversary – 15 September

Biffy Clyro MTV Unplugged – 21 September

BBC Scottish Symphony Orchestra – Gershwin's "Rhapsody in Blue – 23 September

Background

Recent news

Background

RSNO Søndergård Conducts Mahler Five – 5 October

The Musical Box – A Genesis Extravaganza – 7 October

SCO: Haydn The Season with SCO Chorus – 11 October

RSNO Søndergård Conducts Rachmaninov One – 12 October

Caro Emerald – 13 October

Sunday Classics: Russian State Symphony Orchestra – 14 October

Tom Odell – 18 October

RSNO The Three-Cornered Hat – 18 October

Graham Norton – 22 October

10cc in Concert – 24 October

First Aid Kit – 26 October

Sunday Classics: Vienna Tonkünstler Orchestra – 28 October

Queen Extravaganza UK Tour 2018 – 30 October

RSNO Chan Conducts Rachmaninov – 2 November

Forthcoming Events:

Grayson Perry: Them & Us – 8 November

Award-winning artist; BAFTA-winning TV presenter; Reith Lecturer and bestselling author with traditional masculine traits including having the desire to “always be right and to overtake all other cyclists when going up big hills”.



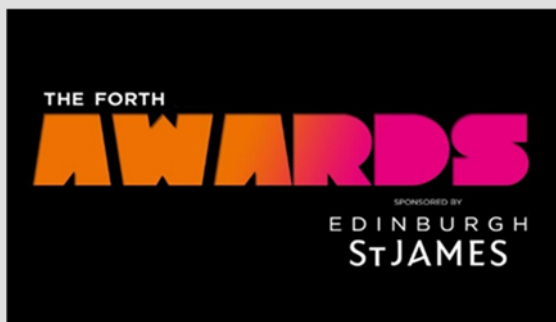
RSNO Søndergård Conducts Poulenc's Gloria – 9 November

Music is life – and life always finds a way. Poulenc's Gloria is a celebration – an exuberant shout of joy from a composer who'd seen the best and worst of the 20th century. It's the inspiring finish to a concert that features two irresistible Russian masterpieces by Prokofiev and Tchaikovsky (with the brilliant Alexander Gavrylyuk as soloist), but also, at its heart, a new piece from Ken Johnston as we commemorate the anniversary of WWI, featuring the superb young singers of Glasgow Cambiata



The Forth Awards – 15 November

This is your chance to attend The VIP Balcony at The Forth Awards with Edinburgh St James! The ceremony recognises those living in our community as well as some of the biggest names in music and entertainment today. This year's line-up is TOP SECRET until the day itself....



RSNO at the Movies Varèse Sarabande 40th Anniversary Concert – 16 November

Hollywood is coming to Edinburgh! Join the RSNO as we reunite with legendary film label Varèse Sarabande to celebrate its 40th anniversary in style. Varèse producer Robert Townson is joined by conductor Diego Navarro and an exciting group of superstar composers – including the legendary Patrick Doyle and Rachel Portman – as we look back on some of the label's greatest highlights.



Sunday Classics: War Horse: The Story in Concert – Centenary Concert – 18 November

Award-winning author Michael Morpurgo reads his emotionally-charged War Horse live, alongside specially arranged score by Adrian Sutton performed by the Royal Scottish National Orchestra, and video artwork featuring drawings by acclaimed artist Rae Smith. In the month marking the centenary of the end of the conflict, this special event returns War Horse to its original conception. This is an extraordinary event for children, adults and families alike, celebrating the power of friendship in the darkest of times.



Björn Again – 21 November

To celebrate the huge 30th Anniversary of BJÖRN AGAIN, Australian Director and Musician Rod Stephen will be taking the internationally acclaimed show on tour throughout the UK and Ireland.

SCO: Beethoven Piano Concerto No 4 – 22 November

The brilliant French pianist from Toulouse, Bertrand Chamayou, noted for his technical wizardry and remarkable musicianship, is the soloist in the most lyrical of Beethoven's piano concertos. The Fourth combines intimacy with energy, serenity with wit, and is the ideal match for Chamayou's striking imagination and poetic emotions. SCO Principal Guest Conductor Emmanuel Krivine concludes the concert with the pure-hearted music of Schumann.



RSNO Søndergårds Guide to the Orchestra – 23 November



Youth is a state of mind, and in this Year of Young People, Thomas Søndergård and the RSNO invite all ages to discover the fun of orchestral music at its very freshest. Britten's sparkling *Guide to the Orchestra* and Saint-Saëns' 'grand zoological fantasy' have been entertaining audiences for years – but with two brand new pieces and the inimitable high spirits of the twin American pianists Christina and Michelle Naughton, there's something here to delight novices and aficionados alike. Supporting Year of Young People 2018.

Christine and the Queens – 24 November

After announcing her comeback with shows in LA, NYC, London and Paris, Christine and the Queens has announced an additional show in Edinburgh! Christine's critically acclaimed debut album *Chaleur Humaine* was a tremendous success; selling 1.3 million units across the world and becoming the biggest selling debut album in the UK in 2016.




BBC Scottish Symphony Orchestra - Debussy's 'La Mer' – 25 November


“I have slandered the sea” wrote Claude Debussy. “Today it is beautiful enough to defy all comparisons”. Yet 100 years after his death in 1918, Debussy’s *La Mer* is surely the most poetic seascape ever painted for an orchestra, the work of a composer whose quiet genius turned music into an art of limitless expressive subtlety. This centenary celebration opens with *Nocturnes* – Impressionist paintings, transformed into ravishing sound – and includes the *Prélude* whose unprecedented sensuality scandalised Belle Époque Paris. But there’s darkness as well as light: Thomas Dausgaard joins Joaquín Achúcarro in the brooding concerto that Debussy’s compatriot Ravel created for a pianist who’d lost an arm in the Great War.

Worbey and Farrell - Warsaw Concerto – 29 November

The internationally acclaimed Steinway duo return to the Usher Hall direct from their critically acclaimed performances at London’s Cadogan Hall, live on BBC Radio 3 and the Brighton Dome with the Brighton Philharmonic Orchestra. With their unique touch to the world’s greatest music, expect captivating concertos, exhilarating rhapsodies and sensational piano-playing. With a brand-new programme featuring music from Saint-Saëns *Carnival of the Animals*, Addinsell’s iconic *Warsaw Concerto* and even Liberace’s infamous *Boogie Woogie*, the ingenuity of these amazing musicians makes you laugh one moment and takes your breath away the next.



Recent news	Background
<p><i>RSNO Anne-Sophie Mutter in Concert – 30 November</i></p> <p>Living legends: Anne-Sophie Mutter is one of the world’s greatest violinists, universally acclaimed for her gleaming sound and effortless mastery. Krzysztof Penderecki is a giant among living composers, whose uncompromisingly emotional music brought a ray of light to the darkest days of the Cold War. To celebrate Penderecki’s 85th birthday, they come together in his colourful Second Violin Concerto – before Penderecki conducts Tchaikovsky’s gloriously tuneful Fifth Symphony.</p> 	
<p><u>Churchill Theatre</u></p> <p>Churchill Theatre highlights during September and October included:</p> <p>All Shook Up by Lothian Youth Arts and Musical Theatre – 5-6 September</p> <p>Showcase Musical Productions - 26-30 September</p> <p>And The Beat Goes On by Edinburgh Police Choir - 30 September</p> <p>Nonsense Room Productions presents – Little Red Riding Hood - 7 October</p> <p>Nonsense Room Productions Presents – Ae Fond Kiss - 7 October</p> <p>Edinburgh Gilbert and Sullivan Society presents Jesus Christ Superstar - 23–27 October 2018</p> <p>Allegro Musical Productions presents – Popstars the 90’s musical – 30 October – 3 November</p>	

Recent news	Background
<p><i>Forthcoming Events:</i></p> <p><i>Let's Face the Music and Dance – 27 November – 1 December</i></p> <p>This exciting production has a cast of fifty talented singers and dancers performing popular numbers from stage and screen. In 2014 £7,500 was raised for Leukaemia Care. This year, with your help we would like to raise £10,000.</p> 	
<p><u>Update on New Opening Hours at Museums and Galleries</u></p> <p>On 1 October 2016 the Museums and Galleries Service implemented a change to opening hours to six of its museums and galleries - City Art Centre, Museum of Edinburgh, Museum of Childhood, Peoples Story, Writers' Museum and Queensferry Museum. This was in response to the Council's Transformation programme, moving from a six and seven day a week operation to five days a week throughout the year. The report submitted to the Culture and Communities Committee on 30 January 2018 outlined the impact of the changes. In March 2018 following a review of opening hours Committee approved the extension of opening hours from five days a week to seven days a week, 10.00am – 5.00pm throughout the year from 1 June 2018 for a one year pilot.</p> <p>Between 1 June to 1 October 2018 visitor numbers across the six museum venues have increased by 19.84% from 175,090 to 209,866. Income has increased by 26.74% from £85,055 to £107,800. A further detailed analysis of the impact of the extended opening hours will be presented to Committee in January.</p>	

Volunteer Celebration Event

On Thursday 23 August Museums and Galleries held their annual volunteer celebration event at the Museum of Edinburgh. This was an opportunity for volunteers to meet one another, view the museum after hours and enjoy some music and a glass of wine. The event is held to celebrate the contribution that volunteers make to Museums and Galleries Edinburgh and to thank them for all that they do.



There are many different volunteering roles across Museums and Galleries Edinburgh. We currently have around 60 volunteers helping as tour guides, collections assistants, events assistants and even gardeners. For more information about volunteering with Museums and Galleries Edinburgh please visit www.edinburghmuseums.org.uk/engage/volunteering

Skills For Success

The Council's Museums and Galleries Service has recently taken on two new members of staff for the next 12 months. Hermione Hoffmann and Susan Murray join the team as part of the Skills for Success programme, funded by The National Lottery and coordinated by Museums Galleries Scotland. The programme addresses the lack of accessible entry routes into museum jobs by offering opportunities for non-graduates from diverse backgrounds. This year's programme sees 20 learners take on entry level positions, while two have been offered management positions. They will each receive a £15,000 bursary and will complete an SVQ level 3 qualification in Museums and Galleries Practice with the support of mentors, supervisors and assessors.

Both Susan and Hermione bring a wealth of experience and talent, and were selected from 175 applicants. The innovative application process involved a video submission, followed by assessment days where candidates were scored on personal qualities such as teamwork, enthusiasm, and passion for the sector. Hermione will be working with our Public Programmes Manager on providing greater opportunities for schools to engage with our venues, and Susan will be helping the service on a range of digital projects.



Recent news	Background
<p><u>Opening Up the Archives: Collections and Collaborations in Children’s Literature – SELCIE Conference</u></p> <p>‘Opening Up the Archives: Collections, Collaborations, and Forgotten Histories in Children’s Literature’, is a one-day symposium at the University of Edinburgh on 23 November 2018, exploring children’s books in museum and library archives, children’s oral and literary cultures (including Gaelic in Scotland and Ireland), and the role of children as readers and producers. It brings together experts from Scotland, Ireland, and England to discuss and promote collaborative work between literary and cultural historians, museum curators, and archivists.</p> <p>‘Opening up the Archives’ is part of a year-long programme, during Scotland’s Year of Young People (2018), and linked to a collaborative project between SELCIE and Edinburgh’s Museum of Childhood. The exhibition <i>Growing Up With Books</i> runs at The Museum of Childhood until December, encompassing a range of events and exhibitions for children and adults from workshops to presentations, including an event at the Edinburgh International Book Festival, and a book, <i>Growing Up With Books. A Little History of Children’s Literature at Edinburgh’s Museum of Childhood</i>. SELCIE is creating a new archive <i>The Books of Our Lives – Reading Memories</i>, focussing on contemporary reading memories.</p> <p>More information about SELCIE and the conference can be found here.</p>	
<p><u>Growing Up With Books - Presentations</u></p> <p>Curator at Museum of Childhood, Lyn Stevens, presented a paper at the <i>Colloquium on Children’s Traces</i> for the Centre for the History of Childhood at Magdalen College, University of Oxford, alongside two members of the SELCIE team who have co-curated the current exhibition ‘Growing Up With Books’ 1 June – 9 December 2018, and published the accompanying book.</p>	

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Background

Lyn also gave a presentation at the Edinburgh International Book Festival on 15 August to highlight the Museum's book collection and the current exhibition 'Growing Up With Books'.



Exhibition at Museum of Edinburgh - 100 years of Scottish Pottery 1740-1840

26 October 2018 to 24 February 2019

Featuring examples of 18th and early 19th century Scottish East Coast pottery from Scotland's foremost private collection. Many of the pieces have never previously been on public display. Highlights include examples of William Littler's porcelain produced at West Pans, and wares produced at the potteries of Robert and George Gordon at Morrison Haven, Watsons Pottery at Prestonpans, Rathbone Pottery of Portobello, Newbigging Musselburgh, as well as pieces from the Bo'ness and Fife Potteries.

New Acquisitions for the Silver Gallery at the Museum of Edinburgh

Two new acquisitions have been made to enhance the silver collections on public display at the Museum of Edinburgh.

We have recently purchased a wonderful egg shaped coffee urn. These urns are one of the most unusual survivals of Scottish domestic silver, which have no direct parallel in England or elsewhere in Europe. They also have their origins in Edinburgh as they were all either made by Edinburgh makers or were strongly influenced by Edinburgh designers. This makes these pieces not only of Scottish significance but also of great relevance to the City of Edinburgh. There are only 15 known surviving examples making this acquisition a rare opportunity to acquire one of these objects. This purchase was fully funded thanks to a 50% grant from the National Fund for Acquisitions, 25% funding from the Art Fund and a generous donation from Friends of the City Art Centre and Museums. Their support enabled us to buy this amazing piece of Scottish Silver which is on display in the Silver Gallery at the Museum of Edinburgh.



A much newer piece is a small sculpture of a silver Griffin made by Bryony Knox. Bryony has been working in metal for nearly 20 years and currently works from the Coburg House Art Studios in Leith. This beautiful small sculpture is inspired by her love of mythical animals. The sculpture is articulated with moveable legs wings tail and beak. The piece is made from flat sheet silver which has been formed into three dimensions by repoussé and chasing. Each set of feathers has a different detail and use of the chasing

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technique. The silver has been oxidised and the polished to give a feeling on antiquity in a contemporary piece. This acquisition of this piece was also fully funded with 50% funding from the Jean F Watson bequest and 50% from the National Fund for Acquisitions.



Background

Lauriston Castle Programme

Pre-booking and advance payment are essential for all events.

To book – go to www.edinburghmuseums.org.uk, or telephone on 0131 529 3993 (Monday-Saturday 10.00am-5.00pm, Sunday 12.00noon-5.00pm), or call in at the City Art Centre Reception (Monday-Sunday, 10.00am-5.00pm).

For further information (non-booking information) about any event, contact Margaret Findlay, Learning and Programmes Manager, on 0131 529 3963, or email margaret.findlay@edinburgh.gov.uk.

Full information on all events at Lauriston Castle, including booking information, can be found at the Museums and Galleries website – [here](#).

LECTURES

Wednesday 14 November, 10.30am

Edwin G. Lucas: An Individual Eye

Recent news	Background
<p>Monday 19 November, 10.30am <i>Meet Me at Maules</i></p> <p>Wednesday 21 November, 10.30am <i>The Incorporated Trades of Edinburgh</i></p> <p>Tuesday 27 November, 10.30am <i>Scottish Samplers: Hidden Histories</i></p> <p>FILM</p> <p>Wednesday 19 December, 7.30pm for 8.00pm <i>Atmosphere / Scrooge</i></p> <p>Come and experience our wonderfully atmospheric film screenings against the backdrop of elegant Lauriston Castle.</p> <p>Alistair Sim stars in the acclaimed 1951 adaptation of Charles Dickens' A Christmas Carol. Look out for Spirits of Christmas Past, Christmas Present and Christmas Yet to Come around the castle. Dress code: Victorian. Tickets: £15 available online http://ebenezer.eventbrite.com. A New Media Scotland production.</p> <p>SPECIAL EVENTS FOR THE FAMILY</p> <p>Sunday 9 December, 10.00am – 1.00pm <i>A Family Christmas at Lauriston</i></p> <p>Saturday 22 December, 12.00pm - 12.45pm <i>Magic Show: Christmas Tricks</i></p>	

Recent news	Background
<p>COSTUMED PERFORMANCES</p> <p>Sunday 2 December, 2.00pm and 3.00pm</p> <p><i>Celebrating the Peace, Christmas 1918</i></p> <p>Commemorating the closing centenary marking 100 years since the end of the WW1. The Great War has been over for a month and Christmas is approaching. Will this be a time for celebration or for sadness and remembrance? Join the family and staff of Lauriston as they reflect on what has been but look forward with some optimism to what is to come.</p> <p>ADULT WORKSHOPS</p> <p>Saturday 24 November, 10.30am - 3.30pm</p> <p><i>Four Calling Birds.....</i></p> <p>Monday 3 December, 10.30am - 3.30pm</p> <p><i>A Perfect Paper-craft Edwardian Christmas</i></p> <p>Wednesday 5 December, 10.30am - 3.30pm</p> <p><i>Magical Christmas Scenes</i></p> <p>Friday 14 December, 10.30am - 3.30pm</p> <p><i>Birch Star Wreaths and Scandinavian Garlands</i></p> <p>Saturday 15 December, 10.30am - 3.30pm</p> <p><i>Fresh Green Wreaths</i></p> <p>Sunday 16 December, 10.30am - 3.30pm</p> <p><i>Magical Wreaths</i></p>	

Recent news	Background
<p>FAMILY WORKSHOPS</p> <p>Sunday 18 November, 10.30am - 12.30pm or 1.30pm - 3.30pm</p> <p><i>Sparkling Snowmen</i></p> <p>Saturday 1 December, 10.30am - 12.30pm or 1.30pm - 3.30pm</p> <p><i>Enchanted Christmas Pictures</i></p>	
<p><u>City Art Centre – Programme</u></p> <p>Full information on all events and exhibitions at the City Art Centre, including booking information, can be found at the Museums and Galleries website – here. Booking can also be done by telephone – 0131 529 3993.</p> <p>TOURS AND TALKS</p> <p>Saturday 24 November, 2pm</p> <p><i>Behind ‘Spectacular Scotland’</i></p> <p>Free event, but booking essential.</p> <p>Friday 30 November, 2pm</p> <p><i>The Early Life and Times of Robert Blomfield: The Making of a Street Photographer</i></p> <p>Free event, but booking essential.</p> <p>Saturday 1 December, 2.00pm</p> <p><i>An Audience with Dark Edinburgh</i></p> <p>Free but booking is essential.</p> <p>Sunday 2 December, 2.00pm</p> <p><i>Edinburgh: A City of Contradictions</i></p> <p>Free but booking is essential.</p>	

Recent news	Background
<p>Friday 7 December, 2.00pm</p> <p><i>Edwin G. Lucas: An Individual Eye - Lecture by Dr Helen Scott</i></p> <p>Free event, but booking essential.</p>	
<p><u>Museum of Childhood – Feature in The Scots Magazine</u></p> <p>The Museum of Childhood will appear as a feature in the November edition of the Scots Magazine. Curator Lyn Stevens has chosen her eight favourite objects in the collection that can be seen on display. These include Radio Rex, the voice activated dog and a tiny teddy bear carried by a young girl on the last Kindertransport from Vienna in 1939.</p>	
<p><u>Museum of Childhood Programme</u></p> <p>Full information on all events and exhibitions at the Museum of Childhood, including booking information, can be found at the Museums and Galleries website – here. Bookings can also be made by telephone on 0131 529 4142.</p> <p>PERFORMANCE SHOWS</p> <p>Saturday 8 December, 10.30am - 11.15am</p> <p><i>Christmas Balloon Modelling workshop</i></p> <p>Sunday 9 December, 2.00pm</p> <p><i>Adventures in Nightmareland</i></p> <p>Saturday 15 December, 12.00pm - 12.45pm</p> <p><i>Magic Show: Christmas Tricks</i></p>	

Recent news	Background
<p>THE FAMILY PROGRAMME</p> <p>Come along to the museum and join our drop-in family sessions, running the last Saturday of each month (except December) with artist Norlyne Rosewarne. Each session is devised to take inspiration from our unique collections and where you will get the chance to make something very special. Sessions are free and drop in, so there is no need to book, just come along! This programme is generously sponsored by the Friends of the City Art Centre and Museums</p> <p>Saturday 24 November, 10.30am - 12.30pm or 1.30pm - 3.30pm</p> <p><i>Enchanted Hand Wreath</i></p> <p>Saturday 22 December, 10.30am - 12.30pm or 1.30pm - 3.30pm</p> <p><i>Reflection of Home</i></p> <p>GROWING UP WITH BOOKS EVENTS</p> <p><u>Family Storytelling Sessions</u></p> <p>Saturday 1 December, 1.00pm – 3.00pm and 3.30pm - 4.30pm</p> <p><i>Musical Stories</i></p>	
<p><u>Eurocities Conference</u></p> <p>The City of Edinburgh Council is hosting the Eurocities Conference from 28-30 November 2018 on the theme of Creative Competitive Cities (www.eurocities2018.eu). The conference will consider culture in its widest sense, including creative industries, in the making of place, through innovative partnership working, and for the fostering of inclusion and empowerment. For the first time, and at Edinburgh's invitation, a Youth Ambassador programme will weave into the Conference. Edinburgh has been active in Eurocities for almost 30 years, sharing best</p>	

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practice and innovation in service area delivery and the development of cities. This is only the third time that the annual conference has been held in the UK, offering Edinburgh an excellent platform to showcase the city and to develop the Council's engagement within the network. A partnership approach has been taken to hosting the event, with many stakeholders in the city engaged in delivering discussion sessions and study visits.

Background

Upcoming Sports Events

International Netball Competition: Scotland v Republic of Ireland – 17 November at Oriam

Sometimes billed as the Clash of the Celts, this promises to be a closely-fought contest between two greatly-improved teams looking to make their mark on the international scene. The Scottish Thistles, the senior national Scottish netball team are currently ranked 9th in the world, and this competition represents valuable match play experience for them in preparation for their Netball World Cup 2019 campaign. The contest will be played out at Scotland's National Sports Performance Centre, Oriam, which is part of Heriot-Watt University's Riccarton Campus. Tickets are available through Netball Scotland on this link:

[Go Membership portal.](#)



Recent news	Background
<p><i>Scottish National and Open Diving Championships – 29 November-2 December at the Royal Commonwealth Pool</i></p> <p>This event is the highlight of the competitive diving calendar in Scotland, and is used as key preparation for the British Winter Nationals and Junior Elite Championships, which take place in early 2019. Commonwealth and European Gold medallist, Grace Reid will return to her ‘home’ pool and will be in action alongside fellow Edinburgh diver and Commonwealth and European medallist James Heatly, and Scottish team-mates Lucas Thomson and Gemma McArthur. Tickets are available on the door.</p> <p><i>Scottish National Short Course Swimming Championships – 7-9 December at the Royal Commonwealth Pool</i></p> <p>The Scottish National Short Course Championships is widely recognised as the premier short course meet in the UK, and last year attracted over 850 athletes from 100 clubs right across the UK and Europe. Ahead of warm weather training, this event will again feature a wealth of talent, including a number of medallists from this year’s Commonwealth Games and European Championships. Tickets are available on the door.</p>	
<p><u>Edinburgh Transient Visitor Levy</u></p> <p>Consultation on the Edinburgh Transient Visitor Levy (TVL) began on 15 October, with views being accepted until the 10 December. The findings from this consultation will be used to reshape the draft proposal for an Edinburgh TVL, which can be taken forward by the Council if the legal power to implement the levy is obtained by the Council. The consultation can be found here.</p>	

Edinburgh's First Outdoor Learning Challenge

On Thursday 20 September almost 900 pupils from 20 schools came to Holyrood Park to take part in our first ever Outdoor Learning Challenge, organised by the Council's Outdoor Learning Team in partnership with over 25 organisations. Pupils took part in a variety of activities including cross country skiing (provided by one of our own centres, Lagganlia), mountain biking, fire lighting, environmental art, poetry and outdoor maths. Curriculum for Excellence states that all children and young people should be able to participate in a range of planned, progressive and creative outdoor learning experiences that are part of the curriculum. These should be frequent, enjoyable and challenging and take place throughout a child's school career. Our aims for the Outdoor Learning Challenge were to provide schools with ideas and stimulus to take the curriculum outdoors in their own grounds or local area, and to showcase organisations across the City that provide outdoor learning opportunities. Planning for the Outdoor Learning Challenge 2019 has already begun!



P6 pupils enjoy our first ever Outdoor Learning Challenge day

Football Development – Festival and October Holiday Camp

Football Development Officer Jack Beesley has a responsibility for developing and promoting football throughout the city, and recent activities include a Festival and the October holiday camp:

Multi-Cultural Festival

We delivered our annual Multi-Cultural Football Festival at Spartans Community Football Academy to around 80 players. Various Multi-Cultural groups with boys and girls aged 5-14 from the South-East Region were invited to take

part in a fun festival and meet other groups from the region. It also provided an opportunity for former participants to move into volunteering and take responsibility for organising teams, managing the players and promoting the positive values of football.

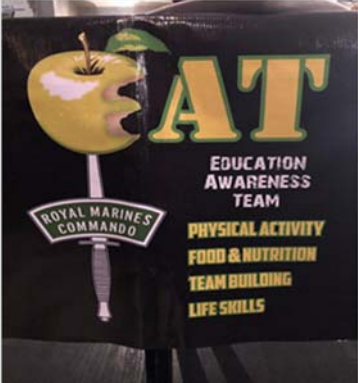


October Camp

The October Multi-Skillz camp, sponsored by Network Rail, was delivered at Portobello High School. Sports on offer were Football, Rugby, Cricket, Tennis and Badminton. As well as developing techniques in various sports, 30+ attendees were exposed to Rail Safety messages including a quiz on Day 1 and Day 5 of the camp to measure any knowledge gained. Each day culminated in the Coaches Challenge, using the skills learned from that day in a fun competition format.



Recent news	Background
<p><u>Community access to secondary school sports facilities – club impact assessment</u></p> <p>Following the motion by Councillor Staniforth at Full Council on 28 June 2018, Communities and Families Department have been conducting a club impact assessment on the proposal to introduce additional charges to bookings taking place within non-core hours at secondary school sport facilities.</p> <p>The impact assessment will include results from a club survey that has taken place through the Council's Consultation Hub. The online survey concluded on the 2 November and the results of the survey along with the full club impact assessment will be reported to a future meeting of the Education, Children and Families Committee.</p>	
<p><u>Rugby Academy – Nutrition Workshop</u></p> <p>An opportunity was given recently for boys engaged in the Rugby Academy to get insight into the importance of nutrition from the Royal Marines perspective. The Nutrition Workshop was delivered by the Royal Marines and was held at Meggetland, the home of Boroughmuir RFC. This was an insight for the boys who were given a talk on the amount of "correct fuel" a marine in the field must take on board and how that is related to the nutrition the academy players should be looking to put into their own bodies. After a demonstration of making a simple dish, the players cooking skills were put to the test and they had to recreate the dish so that they could have their dinner! Some of the players surprised themselves with their cooking skills as well as their taste buds.</p>	

Recent news	Background
<p>This workshop was an example of the additionality participants in the Edinburgh Sports Academy receive giving them an insight into performance sport.</p> 	

Forthcoming activities:

Culture and Communities Committee

10.00am, Tuesday, 13 November 2018

Third Party Cultural Grants Funding - Review Update

Item number	8.1
Report number	
Executive/routine	Executive
Wards	All
Council Commitments	C46

Executive Summary

This report presents an update on the review of the cultural funding framework and recommends that the review of the Third Party Cultural Grants Review be progressed to conclusion.

The review has been informed by:

- the [Third Party Cultural Grants Co-production Conversations and Update report](#) to the Culture and Sport Committee on 25 October 2016;
- the [Citywide Culture Plan Update and Culture Grants and Service Payments to organisations 2017/18](#) reports on 20 March 2017;
- the [Third Party Cultural Grants Funding Review Update report](#) on 14 November 2017;
- [Citywide Culture Plan Update March 2018](#); and
- the findings of the subsequent consultation and Reference Groups discussions.

The report recommends a proposed timeline to conclude and introduce the outcomes of the review; an interim essential communications programme; and a final report in March 2019 with the Cultural Grants Recommendations report for 2019/20.

The recommendations take account of the Council's Business and Culture Plans themes, principles and commitments.

The recommendations are intended to maintain the fundamental stability of the cultural sector in the city.

Third Party Cultural Grants Funding - Review Update

Recommendations

- 1.1 It is recommended that the Committee:
 - 1.1.1 Approves the continuation for one year (2019/20) of the existing third party cultural grant funding arrangements, aligning with the conclusion of the agreed grant budget savings programme of 10% over four years, 2019/20 representing the fourth and final year of 1%.
 - 1.1.2 Approves the Council's third party cultural grants review programme described in the report recommending the introduction of the Strategic Partners Funding Programme linked to the funding bands protocol, and a new Flexible Fund (previously referred to as an Open Fund) in due course.
 - 1.1.3 Notes the further consultation, and Reference Group meetings which have informed the next steps. The Groups are made up of representatives of both funded and unfunded organisations and individuals.
 - 1.1.4 Approves the timeline of the introduction of the renewed funding programme in financial year 2020/21, with new application, assessment and funding recommendation processes commencing in October 2019.
 - 1.1.5 Approves the proposal to review the Strategic Partners (SP) Programme during the first three years of implementation with a view to developing opportunities to introduce new Partners for the next funding period.
 - 1.1.6 Approves the recommendation to seek to mitigate the impacts of change in the first year on currently revenue funded organisations not invited to be Strategic Partners going forward through the Flexible Fund.
 - 1.1.7 Approves the establishment of new funding assessment panels made up of both Council and external individuals to review submissions and provide recommended recipients to Committee.
 - 1.1.8 Instructs Officers to provide a final Review report in March 2019.

2 Background

- 2.1 In November 2017, the Culture and Communities Committee approved the proposal of developing the Strategic Partners programme from within the currently revenue funded organisations portfolio; the establishment of Reference Group(s) to review and input to the approach; and a Flexible Funding programme as part of what was described as a renewed 'ladder of cultural funding opportunity'.

- 2.2 Two Reference Groups have been established made up of a mix of artists and community arts groups as well as cultural organisations. Numbers were kept to a maximum of 10 per discussion to ensure full debate and input from all parties. A representative of Creative Scotland also participated in the groups as well as contributing directly to the consultation process. Update and consultation conversations have also taken place with Council colleagues. The current Reference Group Membership is shown in Appendix 3.
- 2.3 The intention is to further augment this membership in the coming months with further community representation.
- 2.4 One of the issues raised by the Reference Groups in meetings was that a 'ladder' was not an accurate description of the funding opportunities made available through the Culture Service (Appendix 6), and perhaps points of access to cultural funding opportunities would be a more accurate description.
- 2.5 The Strategic Partners, Flexible Funding and points of access to cultural funding opportunities have been further discussed and developed following Reference Group meetings, and consultation with colleagues from both Council and partner agency sources, in particular Place, Communities and Families, and Creative Scotland.
- 2.6 It is acknowledged that in the Third Party Cultural Grants Review Update report in November 2017, the recommendation was for the introduction of a new application process in October 2018. Given the complexities of interests and interim consultation findings, this has been re-scheduled.
- 2.7 Therefore, continuation for a further year (2019/20) of the current third party cultural grant funding arrangements is recommended:
- 2.7.1 as a result of the findings and feedback of the interim consultation discussions which have highlighted the sensitivities, expectations and views across a representative cross-section of interested and affected parties;
 - 2.7.2 to facilitate the essential communications and change management inherent in the introduction of a renewed system of grant funding; and
 - 2.7.3 to acknowledge that a number, but not necessarily all, of currently funded arts organisations require time to accommodate funding adjustments as a result of the changes contained in the report.
- 2.8 A list of those currently funded and the grant levels received, is included at Appendix 1.

3 Main report

Context

- 3.1 Edinburgh is a leading international centre of cultural success. The proven benefits of public funding, facilitation and advocacy in the cultural offering and infrastructure in Edinburgh have gained genuine traction in cities across Scotland, the UK and worldwide.
- 3.2 Arts, culture and creative industries-based public funding and support programmes are providing real benefits to the profile, reputation, social and economic success of towns and cities across the UK, for example, Liverpool, Hull, Dundee, Perth and Paisley.
- 3.3 Residents should expect to directly benefit as practitioners, participants and audience members.
- 3.4 Sustaining and strengthening this successful pillar of Edinburgh's economic and social ecosystem, and the longer term ambition for direct local and national policy support and strategies directly influencing and facilitating new and proactive place-making and planning, should lead directly to positive impact on the environment in which arts practitioners can thrive.
- 3.5 This will contribute to delivering greater social, economic and cultural benefits and in a cost-effective way, maximising the constructive contribution of the city's grant-giving protocols, and ensuring alignment to the City's Vision in the short, medium and long term (Appendix 7).
- 3.6 Given the context of public funding pressures, and the need and expectation for further successful evolution and development, the city is also in need of sophisticated thinking from all involved to further develop fundamental shared agendas, benefits and partnership approaches to our cultural planning, funding and offer.
- 3.7 Therefore, while bold innovation would be the ambition, funded organisations will be expected as a minimum, to develop much more collaborative partnership approaches to future business and programme planning, assessment and delivery.
- 3.8 In the context of the obvious current and continuing pressures on public resources, the Council is seeking to continue to maximise strategic impacts. The Third Party Cultural Grants Funding Review programme will contribute to this approach by maximising its direct contribution to the city's continuing success in the most effective and targeted way possible.

Stability and Change

- 3.9 The Council has committed to maintaining as stable an environment as possible, given the fundamental importance of its contribution to the success of the city, whilst also seeking to respond effectively to the Culture Plan consultation findings which asked for more open access to the limited resources. The Review Brief and Purpose are included at Appendix 5.
- 3.10 This is evidently a challenging brief, and the Culture Service has sought to meet it at least in part by establishing new levels and therefore points of access to cultural funding opportunities (Appendix 6).
- 3.11 The Review recommendations cannot meet everyone's expectations. The Review process has sought to continue an open dialogue, and to retain a stable cultural environment, whilst delivering strategic change within a restrained context.

Consultation

- 3.12 The agenda was shared, discussed and debated with two Reference Groupings as detailed in Appendix 3.
- 3.13 The development in the last two years of new opportunities to access resources delivering the Council's citywide Culture Plan Actions agenda and Council commitments was also shared and is also included at Appendix 6.
- 3.14 Consultees acknowledged this achievement in the current context, and also voiced the need for accessible funding for local community-based arts practice activity including provision of arts classes, and resources for both professional and non-professional public art activities based in communities. Whilst professional artist practice could be supported by the Culture Service funding opportunities, much of the identified need requires further exploration with sister Council services, and with those voicing this perceived gap within a community context.
- 3.15 It was also evident that there are enormous expectations attached to the Council's cultural funding agenda going forward, for example, to identify clear pathways and resources to contribute to addressing health and well-being at the point of service delivery; to continue to articulate and evidence the value of culture in the city in such a way as to ensure the Council identifies further financial resources to support its continued success and supporting sector growth and participation; and to identify funds to address the gap in community-based classes and arts-related resources for residents and aspiring practitioners both professional and amateur.
- 3.16 The core proposal is for the Culture Service to identify and align Strategic Partners to funding bands and associated priorities. This will involve some very challenging decisions, both in terms of managing the associated impacts, both negative and positive, as well as the inevitable expectation to appeal against decisions and reductions, or existing revenue funded recipients not being invited to be Partners.

- 3.17 Consultation feedback was varied on this approach. There was a great deal of energy and clear argument in terms of access, transparency, and opportunity for all, behind the prospect of a fully open process, where anyone could apply to bands and self-select to which one, and no existing revenue funding recipient would have certainty going forward.
- 3.18 This approach would mean no Flexible Funding programme as such, a very large number of applicants, and no alignment to the identified and agreed need for core stability. It would also remove Council responsibility to decide, justify and implement a strategic partners programme, and require applicants to align themselves to both the selection rationale and band-related priorities. This would neither deliver the agreed brief, nor a practicable, manageable process.
- 3.19 Either way, there will be requirements in future for revenue funded organisations to, for example, co-ordinate and collaborate on city-based community engagement strategies. This does not happen at the moment. Therefore, for current or potential community-based engagement activity participants, programmes delivered by revenue funded organizations are perceived by some as generally arbitrary and non-strategic in their approach.
- 3.20 In the round, Reference Group feedback erred towards the original proposal to identify Partners for the first round of Strategic funding, and to also continue dialogue with the cross-section of representatives to work towards the further establishment of the requested clear shared agenda to bring to the Council and Committee to evidence and contextualize the rationale for further resource commitments in future.

Prioritisation and Rationale

- 3.21 It is proposed that if the report recommendations are agreed, Strategic Partners will be identified for in principle three year funding this financial year, with submissions 2019/20, and the new programme implemented from 2020/21. The rationale behind the identification of Partners will include having been revenue funded by the Council to date; alignment of capacity; reach; business purpose; partnerships; to maximise effective targeted delivery of Council priorities including the diversity agenda and to the benefit of Edinburgh-based artists and practitioners, across art forms and delivery models.
- 3.22 Partners should also ensure the provision for the city of core venue infrastructure; be Edinburgh-based culture services drivers and providers; and offer continuing provision for practitioners, participants and audiences; they should also participate directly in and/or represent a relevant proactive collaborative and/or partnership or grouping.

- 3.23 The identification as a Strategic Partner will not guarantee that the current revenue funding levels going forward will remain the same. A degree of re-calibration will be established by a representative Panel (see point 3.28) to reflect the proposed bands included in the report as Appendix 4, and it will then be for the proposed Strategic Partners to decide if they wish to proceed to submit an application to the Council on that basis. Strategic Partners will be invited to apply for funding up to a maximum band amount.
- 3.24 Given the obvious pressures on the available budget, the introduction of new recipients of in principle three year funding is not recommended for the introduction of the programme.
- 3.25 It is, however, recommended that this is reviewed during the course of the first three years of implementation. This should explore the opportunity of progress and access to other potential longer term funding recipients, and ensure that a long term fixed revenue funding programme does not re-occur. It should also ensure that the Council has the opportunity to review the success of intended impacts, and to decide its strategic funding direction informed by, and representative of, the continuously evolving city context, resources and environment.
- 3.26 Whilst the Review is intended to provide a degree of stability, refreshed priorities and rationale for revenue funding recipients, and new levels of access to cultural funding opportunities in Edinburgh, it also signifies that a number of existing revenue funding recipients will either be directed to the proposed competitive Flexible Funding process, or will not receive Council funding through the available culture and events funding access points.
- 3.27 It is important therefore, that the introduction of any new programme allows for a period of adjustment for those who require it should they not be in receipt of funding going forward.

Strategic Partners Programme

- 3.28 If it is agreed to confirm the approach to identifying Partners, then a confidential communications programme to disclose the decisions with all affected stakeholders will have to be undertaken in the following two to three months. A Council Officer panel with input from Creative Scotland will establish the proposed Strategic Partners, using the rationale, bands and the related priorities. This would then firstly be shared in confidence with Committee members. The communications programme is needed to ensure that decisions are not presented into the public domain to those affected (both positively and negatively) with no prior briefing or dialogue. The programme would have to be treated as a highly confidential information share and undertaken in advance of the recommended final Committee reporting in March of next year.
- 3.29 Of course, there will be requests to appeal, justify, review and re-think. The intention is to ensure that this is explored, concluded and agreed in advance of the proposed final report in March 2019.

Funding Bands

- 3.30 Priorities are aligned to funding bands (see Appendix 4) and include venue infrastructure & networks; diversity; Edinburgh-based practitioner and artist benefits; the continued delivery and development of the citywide Culture Plan.
- 3.31 Banding has been introduced to maximise and focus Council funding impacts and value of resources available. Each organisation will be asked to submit proposals against the priorities on a 'sliding scale'. It should also provide clear, aligned focus on the purpose and expectations of the funding awards.
- 3.32 The proposed bands are £20,000, £50,000, £100,000, £150,000, £250,000, £500,000, £1,000,000+. With reference to the November 2017 Committee update report, further bands have been added as a direct result of interim consultation conversations to better reflect the focus on fundamental identified priorities at every banding level and requirements related to those priorities.
- 3.33 It is recommended that as part of the renewed approach to Third Party Cultural Grants, programme decision panels made up of both council and external individuals are established.

Flexible Funding

- 3.34 The introduction of a flexible funding budget is central to the ambition of opening up funding opportunities to a wider potential recipient base. The initial intention was to introduce awards of up to two years funding.
- 3.35 The fund is intended to encourage and create new opportunities for project and programme development in the city, and in particular for practitioners to gain useful experience in Edinburgh, alongside cross-boundary (artistic and/or geographical) partnership projects maximising practitioner and participant benefit.
- 3.36 The detail of this funding opportunity and the allocation of resources available is expected to be modelled for reporting in March 2019, as it is partly dependent on the approval of this report and the progress of the subsequent actions.
- 3.37 Keeping in mind that there is a recommendation to retain affected revenue funded recipients, not identified as Partners, to allow for change mitigation where their business stability would be fundamentally impacted. It should be noted that this option will not be feasible for Partners going forward, should their band allocation be at a lower level than their current revenue funding. Therefore, there is an option to introduce a Flexible Fund in the financial year following the introduction of the Strategic Partners programme.
- 3.38 The budget available to Flexible Funding is dependent on final decisions addressing the Strategic Partners banding.
- 3.39 It is intended that the flexible budget will have to be organised into maximum application amounts and strategic priority work strands to provide project funding and maximise impact against priorities.

Next Steps

3.40 The next steps are:

- 3.40.1 2019/20 - recommendation for final year of standstill - last year of four year budget savings programme – 10% over four years (final year (four) reduction of 1%);
- 3.40.2 Detailed practical application processes developed and introduced following Committee approval of a way forward;
- 3.40.3 New funding SP programme introduced for financial year 2020/21;
- 3.40.4 SP applications process introduced Autumn 2019/20;
- 3.40.5 Flexible Funding fully introduced following year; and
- 3.40.6 Establish assessment panel(s).

Reporting

3.41 The reporting arrangements planned are:

- 3.41.1 November 2018 Update Report to Culture and Communities Committee including any review as a result of Groups input; and

Subject to Culture and Communities Councillor approval:

- 3.41.2 November- January 2019 Confidential share across Culture and Communities committee members and sector representatives/recommended recipients - SP allocation proposals, Flexible Funding budget ad model; and
- 3.41.3 February/March 2019 Report final outcomes and allocations with 2019/20 Third Party Grants Recommendations Report – Culture and Communities Committee.

Update on Measures of Success included in 2017 Report

- 3.42 Previous measures of success for 2017 included the progress and introduction of a more accessible funding framework on three levels. This has been delivered in terms of the progress captured in the report and in terms of more accessible funding opportunities (Appendix 6). The introduction of the renewed framework has not been delivered to the timeline included in the November 2017 report.
- 3.43 Meeting the approved budget savings programme is on target.
- 3.44 Growing the number of funding recipients and new arts activity across the sector and city has in part been achieved through project funding programmes (Appendix 6).
- 3.45 Addressing Culture Plan actions and objectives; and co-production conversations feedback. This has been progressed in part through the consultation processes and reported (Culture Plan update report 2018).

4 Measures of success

- 4.1 Meeting the timelines included in this report.
- 4.2 Introducing the new funding programme efficiently.
- 4.3 Managing communications challenges identified in the report effectively.
- 4.4 The continued stability of the sector whilst introducing the change.

5 Financial impact

- 5.1 There will be no financial impact. The third party cultural grant budget savings programme will not be affected.

6 Risk, policy, compliance and governance impact

- 6.1 There are no compliance or governance impacts arising from this report's recommendations.
- 6.2 There is reputational risk related to the introduction and communication of the change recommended in this report. The process will be actively managed in collaboration with the individual representatives involved and affected, in an effort to ensure open and clear management of decisions and outcomes.

7 Equalities impact

- 7.1 Funding of activity by third parties through grant aid contributes to the Council's delivery of its Equality Act 2000 duty to seek to eliminate unlawful discrimination, harassment and victimisation, and advance equality and foster good relations.

8 Sustainability impact

- 8.1 No impact.

9 Consultation and engagement

- 9.1 The consultation process and reference Groups will continue to inform this process.
- 9.2 Consultation conversations with Senior Council Officers and Creative Scotland.
- 9.3 The Reference Groups' membership will be asked to continue their input beyond the life of the introduction of Review recommendations to both inform the progress of the renewed funding programmes and to continue to provide the essential feedback required.

- 9.4 Reference Groups membership is expected to communicate discussions and findings to their wider networks and to reflect any further constructive input and views back to the Council on the funding programmes.
- 9.5 Reference Groups membership will be augmented in the next few months, and reviewed following proposed final report in March 2019 to ensure continuation of the model and to inform the introduction and subsequent impacts of the programme.

10 10. Background reading/external references

- 10.1 [Citywide Culture Plan Update](#)
- 10.2 [Culture Grants and Service Payments to Organisations 2017/18](#)
- 10.3 [Third Party Cultural Grants Co-Production Conversations Update](#)
- 10.4 [Culture Plan update 2018](#)

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11 Appendices

- Appendix 1 Culture Service Revenue Funding Awards 2018/19
- Appendix 2 City of Edinburgh Council Culture Plan Vision & Objectives
- Appendix 3 Reference Groups attendees
- Appendix 4 Funding bands and related priorities
- Appendix 5 Review Brief and Purpose
- Appendix 6 Culture and Events Service Funding Overview
- Appendix 7 The Future

CULTURE SERVICE REVENUE FUNDING AWARDS 2018/19

Name of Funded Organisation	2018/19 Approved Committee Award (March 2018)	Other Council funding 2018/19
Artlink	£89,132	£21,000 (Direct Payments from Health and Social Care service users)
Capital Theatres	£593,850	
Centre for Moving Image	£104,077	
Collective Gallery	£5,651	
Culture Republic (subsequently closed)	£26,310	
Dance Base	£44,204	
Drake Music Scotland	£3,866	£30,000 (Communities and Families contract to provide music sessions in nine Edinburgh special schools)
Edinburgh Art Festival	£9,280	
Edinburgh Festival Fringe Society	£86,906	
Edinburgh International Book Festival	£46,673	
Edinburgh International Festival	£2,150,697	
Edinburgh International Harp Festival	£1,459	
Edinburgh International Science Festival	£153,166	
Edinburgh Jazz and Blues Festival (Edinburgh Festival Carnival)	£115,140	
Edinburgh Mela	£33,950	
Edinburgh Printmakers	£10,395	
Edinburgh Sculpture Workshop	£12,220	
Festivals Edinburgh	£150,855	

Name of Funded Organisation	2018/19 Approved Committee Award (March 2018)	Receiving any other Council funding 2018/19
Imaginate – Edinburgh International Children’s Festival	£74,277	
Lung Ha Theatre Company	£15,769	
Music in Hospitals and Care Scotland	£859	
North Edinburgh Arts Centre	£142,539	Almond Neighbourhood Partnership - £795 Communities and Families - £1,110 (Holiday Activity Fund) Communities and Families - £5,725 (Event Fund (with Screen Education Edinburgh))
Puppet Animation Scotland	£8,337	
Queens Hall	£85,146	
Royal Lyceum Theatre Company	£332,524	
Royal Scottish National Orchestra	£41,701	
Scots Fiddle Festival	£4,338	
Scottish Book Trust	£417	
Scottish Chamber Orchestra	£41,701	
Scottish Indian Arts Forum	£4,303	
Scottish Poetry Library	£4,160	
Stills Gallery	£16,385	
TRACS (Scottish Storytelling Forum)	£31,551	
Traverse Theatre	£40,901	
UNESCO World City of Literature	£29,793	
Waverley Care Arts Project	£10,309	£776,205 (Health and Social Care Contract)
Total	£4,522,842	£834,835

**CITY OF EDINBURGH COUNCIL
CITYWIDE CULTURE PLAN**

VISION:

City partners work together to keep culture and creativity at the heart of Edinburgh's success.

OBJECTIVES:

1. Ensure that everyone has access to world class cultural provision.
2. Encourage the highest standards of creativity and excellence in all aspects of cultural activity.
3. Support greater partnership working in the cultural and creative sectors and maximise resources available to help them thrive all year round.
4. Articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success locally, nationally and internationally.
5. Develop and support the infrastructure which sustains Edinburgh's cultural and creative sectors.
6. Invest in artist and practitioner development, and support and sustain the local artistic community.

REFERENCE GROUPS ATTENDEES

Membership to be further augmented over next few months.

Name	Organisation Representation
Gary Cameron	Creative Scotland
Jan-Bert van den Berg	Artlink
Matt Roe	Dance Base
Jim Hollington	Edinburgh International Festival
Ian White	SCO
Lucy Mason	EPAD and freelance arts professional
Sorcha Carey	Chair, Festivals Edinburgh
Katriona Gillespie	Gorgie Collective
Yvonne Weighand Lyle	Gorgie Collective
Morvern Cunningham	Leith Late and freelance arts professional
Asif Khan	Scottish Poetry Library
Donald Smith	TRACS
Johnny Gailey	Blue Print
Michael Fraser	Lung Ha Theatre Company
Brian Loudon	Capital Theatres

Two other representatives were contacted but did not respond

FUNDING BANDS AND RELATED PRIORITIES

£20,000
<p><u>Applications should provide, describe and evaluate:</u></p> <ul style="list-style-type: none"> • Opportunities for Edinburgh residents as arts and creative practitioners • Co-operative and/or partnership programmes of arts production and programming • Active engagement with, and reflection of, the city's diverse population in programmes of artistic development
£50,000
<p><u>Applications should provide, describe and evaluate:</u></p> <ul style="list-style-type: none"> • Opportunities for residents and visitors as arts and creative practitioners • Co-operative and/or partnership programmes of arts production and programming • Community engagement programmes ensuring direct practitioner experience in their delivery • Articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success, locally • Active engagement with, and reflection of, the city's diverse population in programmes of artistic development
£100,000
<p><u>Applications should provide, describe and evaluate:</u></p> <ul style="list-style-type: none"> • Opportunities for residents and visitors as arts and creative practitioners • Co-operative and/or partnership programmes of arts production and programming • Community engagement programmes ensuring direct practitioner experience in their delivery • Articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success, locally and nationally • Active engagement with, and reflection of, the city's diverse population in programmes of artistic development • Commissioning new work

£150,000

Applications should provide, describe and evaluate:

- Co-operative and/or partnership programmes of arts production and programming
- Community engagement programmes ensuring direct practitioner experience in their delivery
- Articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success, locally and nationally
- Active engagement with, and reflection of, the city's diverse population in programmes of artistic development
- New work commissioning and development, in particular, working with Edinburgh-based artists and practitioners
- Invest in artists and practitioner development, and support and sustain the local artistic community

£250,000

Applications should provide, describe and evaluate:

- Opportunities for residents and visitors as arts and creative practitioners
- Co-operative and/or partnership programmes of arts production and programming
- Community engagement programmes ensuring direct practitioner experience in their delivery
- Articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success, locally, nationally and internationally
- Active engagement with, and reflection of, the city's diverse population in programmes of artistic development
- New work commissioning and development opportunities, in particular, working with Edinburgh-based artists and practitioners
- Invest in artists and practitioner development, and support and sustain the local artistic community

£500,000Applications should provide, describe and evaluate:

- Opportunities for residents and visitors as arts and creative practitioners
- Invest in artists and practitioner development, and support and sustain the local artistic community
- Co-operative and/or partnership programmes of arts production and programming
- Community engagement programmes ensuring direct practitioner experience in their delivery
- Articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success, locally, nationally and internationally
- Active engagement with, and reflection of, the city's diverse population in programmes of artistic development
- Commissioning new work
- Invest in artists and practitioner development, and support and sustain the local artistic community
- Support greater partnership working in the cultural and creative sectors
- Deliver national and international programme, profile and reputation

£1,000,000+Applications should provide, describe and evaluate:

- Opportunities for residents and visitors as arts and creative practitioners
- Invest in artists and practitioner development, and support and sustain the local artistic community
- Co-operative and/or partnership programmes of arts production and programming
- Community engagement programmes ensuring direct practitioner experience in their delivery
- Articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success, locally, nationally and internationally
- Active engagement with, and reflection of, the city's diverse population in programmes of artistic development
- Support and deliver greater partnership working in the cultural and creative sectors and maximise resources available to help them thrive year round
- Deliver national and international programme, profile and reputation

- Focus on excellence in the content, practice and delivery of artistic programmes of benefit to local artists
- Commission new work
- New work commissioning and development opportunities, in particular, working with Edinburgh-based artists and practitioners
- Develop and support the infrastructure which sustains Edinburgh's cultural and creative sectors
- Ensure that everyone has access to world class cultural provision
- Encourage the highest standards of creativity and excellence in all aspects of activity

REVIEW BRIEF

- To review long standing fixed funding programme and address the current lack of flexibility and to better reflect and deliver priorities;
- To deliver on the request to review funding as an outcome of the Desire Lines and Culture;
- Plan consultation process;
- To review within a fixed budget envelope; and
- To retain a stable environment whilst implementing change.

REVIEW PURPOSE:

- To re-examine funding allocations and associated processes to continue to ensure a renewed effective, accessible and accountable grant awards process;
- To ensure accessible and accountable allocation of limited funding resources to maximise partnerships and to benefit the city's cultural, social and economic future;
- To ensure the Council offers a flexible and effective strategic contribution to Edinburgh's on-going role as a cultural and creative international centre of excellence; and
- To continue to ensure residents and visitors have excellent opportunities as arts and creative practitioners, participants and audiences.

Culture and Events Service Funding Overview

Citywide Culture Plan

City partners working together to keep culture and creativity at the heart of Edinburgh's success

**Third Party
Cultural
Grants
Funding
(£4.5M)**

3 year (in principle)
funding
programme

**Project Fund
(£97,000)**
Annual one-off
grant
programme

in partnership
funding with
the Royal
Edinburgh
Military Tattoo

**Edinburgh Visual
Arts and Crafts
(EVAAC)
(£26,000)**

Annual small
grants in
partnership with
Creative
Scotland

Events Strategy

Edinburgh sustains a core programme to host world class sporting and cultural events, delivering the maximum possible benefit for residents and visitors while enhancing the city's and Scotland's international profile

**Strategic
Events
Fund
(£400,000)**

**Localities
Fund
(£80,000)**

Delivered in
partnership
with
Localities

**Local
Festivals and
Events Fund
(£60,000)**

one-off grant
programme

CULTURE AND EVENTS SERVICE FUNDING OVERVIEW

Citywide Culture Plan

1. Third Party Cultural Grants Funding (£4.5M)

✓ 3 year (in principle) funding programme

- This strategic Council funding programme has been fundamental to delivering and sustaining Edinburgh's successful positioning as a leading international cultural city
 - facilitates programme development and business planning certainty; acts as partnership resource leveraging in funding from a variety of public and private sources
 - the same (36) recipients have been in place for a sustained period of time, therefore, the **Third Party Cultural Grants Review** has been progressed and in response to Culture Plan consultation feedback

2. Project Fund (£97,000)

✓ Annual one-off grants programme

- This new grant scheme was established as a result of the Culture Plan consultation to stimulate artistic and cultural projects that benefit Edinburgh and those who live in and visit the city
 - Established from third party cultural grants budget in 2017/18 and attracted partnership funding from the Royal Edinburgh Military Tattoo (REMT) charitable funds (£50,000)
 - Agreed with REMT that the purpose of the fund would be reviewed annually

Year 1 2017/18

Purpose of the Fund: to organisations undertaking projects in Edinburgh for costs involved in developing new performing arts work. Projects can be at any stage or on any scale and can include participatory work.

24 organisations received funding

Year 2 2018/19

Purpose of the Fund: to organisations undertaking artist-led projects in Edinburgh that extend the reach of arts and cultural engagement by supporting new ways of working to overcome barriers to accessing cultural activity, whether geographic, financial, social or other. This can be achieved in a number of ways,

including: participatory activity and workshops; exhibitions or performances in new spaces across the city; collaborative projects between artists and communities or any other activity which demonstrably meet the purpose of the scheme.

Applications process is current – 43 applications received

3. Edinburgh Visual Arts and Crafts (EVAAC) (£26,000)

- ✓ **Annual small grants programme**
- ✓ **Bursaries scheme for emerging artists**

both available to individual artists and makers towards practice development – 2 funding rounds per annum

- The programme is tailored to the individual artist and includes mentoring which may lead to the development of skills/training, creation of new work, presenting and marketing work.
 - Partnership Fund with Creative Scotland (CS £14,000 / Culture Service £12,000) attracts an average of 50 applications is received per funding round.
 - EVAAC awards grants of up to £1,500 to individual artists/makers living or based in Edinburgh towards costs in developing new work
 - There are 2 bursary awards per year to develop and progress recipients' creative practice over 12 months with an initial award of £1,500 made and additional support available if needed.
 - 4 previous grant recipients and 2 bursary recipients were featured at the 2018 Craft Scotland Exhibition and 5 makers were represented at Scotland: Craft & Design 2018

Events Strategy

- ✓ **Edinburgh sustains a core programme to host world class sporting and cultural events, delivering the maximum possible benefit for residents and visitors while enhancing the city's and Scotland's international profile.**

1. Strategic Events Fund (£400,000)

- The annual allocation of this resource across sporting and other events is aligned to the Strategy
- There is more than one funding model - this is decided based on development potential and Level of event (as outlined below), for example this can be one-off or support over 2 to 3 years, reducing over the time period.
- Programme planning is done in partnership with key agencies including Event Scotland, Creative Scotland, Scottish Enterprise and Edinburgh Tourism Action Group (ETAG), Sport Scotland, Visit Scotland, Chamber of Commerce, and in proactive event planning and management ensures that this Council strategy is delivered by the whole city – a 'one Edinburgh' approach
- In line with the national events strategy, the fund is intended to develop and attract the following three categories of event, which work well within the capital:

- **Level 1: Major international events** led nationally by EventScotland and support the National Events Strategy. Funding would have to be realised through national partnerships, as the budget required for these events would not be available from the Council alone. These events are expected to generate significant economic impact and international media attention for Edinburgh. Winter and Hogmanay events are managed under separate commercial contract.
- **Level 2: Major national events** strategic event opportunity involving one-off additional funding. These events can be led nationally by EventScotland or by other national agencies, with the Council acting as a key player in mobilising local resources and 'activating' the city through city dressing, destination marketing, business partner promotions, satellite events, etc. They should provide national media profile and generate positive economic impact for the city through the attraction of UK-wide audiences.
- **Level 3: Events bespoke for the city** to create a year-round calendar of events for the city and make best use of the financial and physical resources available - shorter in duration and have lower physical and financial impact on the city, allowing several to be held throughout the year between the busier periods of the winter and summer.

2. Localities Fund (£80,000):

✓ Developed in response to introduction of locality model to provide resources and support for locally developed and managed event activity

- Piloted in 2017/18 with one-off funding of £60,000 – allocating £15,000 per locality – well received, but more work needed in terms of locally driven access to funding; and identified need for more resource per locality
- 2018/19 – fund to be managed within each locality
- £10,000 has been allocated from the events fund for each Locality; to date, 3 out of 4 localities have approved match funding delivering a total fund per locality of £20,000. These localities are working on developing an accessible funding process tailored to local need. South East Locality – under consideration.

3. Local Festivals and Events Fund (£60,000)

✓ one-off grant programme in response to need to ensure continued development and delivery of mid-scale events in the city not currently in receipt of Council support

- The fund is aligned with the Council's Events strategy. The Fund offered 6 established city festivals and events a grant of £10k each to further develop and realise their programme ambitions, subject to submissions. These events were identified and agreed by the Culture and Communities Committee membership.
- The events also fulfil the Council Commitments to strong and vibrant communities in particular:
46. Continue to support the city's major festivals which generate jobs and boost local businesses and increase the funding for local festivals and events. Support the creation of further work spaces for artists and craftspeople.

THE FUTURE

***“Our cities should be places of equal opportunities for all, of dialogue and co-creation with our citizens, with a good quality of life and high standards of services. To deliver this, we are committed to continuing our efforts to become more resource efficient, more resilient, more inclusive and to work with our citizens to understand their needs and deliver innovative urban solutions to our challenges.”
Eurocities 2017***

This is provided to offer further context and momentum to the Review and the introduction of renewed funding framework.

Ultimately, the Council has a strategic responsibility in the further development and provision of our urban cultural and creative product and spaces for the future.

Research and networking across cities and regions confirms that cities have a lot to learn from each other, especially with regard to non-financial support to the cultural sector, for example, improving partnerships, and developing ownership and participatory approaches to culture-led development through the co-design of our cultural agendas.

Also, local cultural and creative places are currently re-thinking themselves, for example libraries, youth centres, co-working spaces and creative hubs amongst many others.

Edinburgh is a leading proponent of many of these cultural development obligations, through initiatives such as:

- the citywide Desire Lines consultation initiative, the final, and public element of this cultural policy review process – which continues to evolve
- our membership of the World Cities Culture Forum as a direct result of the innovative Desire Lines programme model
- our citywide agenda approach to our cultural conversations and City Vision development
- our consultative and inclusive approach in seeking to broaden access and input to our shared cultural agendas across service areas and sectors.

Of course, there is much more to do, and it is intended that the Strategic Partnerships will play their part in the further progress of our cultural success.

All of this requires both local and national strategic vision, actions and networks which will allow cultural activity to flourish from the roots, with the already evident positive social and economic benefits.

As a result of our on-going active participation in the Eurocities agenda, a number of shared challenges have been identified which are directly applicable to the Edinburgh environment.

1. Demographics: the need to develop new cultural offers that meet the evolving needs of their changing populations; a coherent intercultural dialogue;
2. Dialogue with and between practitioners, participants and audiences: to continue to ensure this usefully takes place;
3. Governance and networking: the need to further develop and implement longer term strategic cross-sector projects involving health, wellbeing and social inclusion through encouraging new partnerships, collaboration, resources share, and further exploring options around income generation;
4. Adapting to ensure the widest feasible benefit from our digital strategies: ensuring everyone is included in the digital agenda and transition programmes;
5. Finance and organisation both now and in the future: the Council, alongside the funding element, continuing to act as a facilitator, advocate and promoter; and
6. Ensuring the provision of a sympathetic environment: allowing development of unused spaces in the short, medium and long term; studio and rehearsal provision; and on-going product development and exhibition.

Culture and Communities Committee

10.00am, Tuesday, 13 November 2018

King's Theatre Capital Redevelopment Update Report

Item number	8.2
Report number	
Executive/routine	Executive
Wards	All
Council Commitments	C46

Executive Summary

This report provides a first update on the King's Theatre Capital Redevelopment Project.

The Council has agreed to Theatre upgrade capital funding of £4m towards the refurbishment project, and up to £5m in Prudential borrowing.

It is recommended that Committee receive update reports twice per annum. Additional reports will be presented should core project parameters change substantially.

The report will be referred to the Finance and Resources Committee as agreed at the Finance and Resources Committee meeting on [12 June 2018](#).

King's Theatre Capital Redevelopment Update Report

1. Recommendations

- 1.1 It is recommended the Committee:
 - 1.1.1 notes the update;
 - 1.1.2 instructs the Executive Director of Place to prepare two update reports per annum; and
 - 1.1.3 refers the report to the Finance and Resources Committee as agreed at the Finance and Resources Committee meeting on [12 June 2018](#).

2. Background

- 2.1 Capital Theatres (CT) are currently engaged in progressing a capital re-development project of the King's Theatre. The original projected budget was £25m.
- 2.2 The Council has agreed £4m capital funding towards the redevelopment project and has also agreed up to £5m in Prudential Borrowing. Excerpts of the Council's decision to allocate this funding are listed in Appendix 1.
- 2.3 Prudential borrowing of up to £5m will be released if sufficient funds are raised to meet the overall costs of the project. Project cash flow projections will include milestones for borrowing, and expect to be required only after the balance of funding is realised or confirmed.
- 2.4 The project plans transform the historic venue, and programme a range of previously unavailable community and educational activities to ensure access to the widest possible audience and to guarantee the future social and cultural presence and heritage of the building. The delivery of the project would also provide improved income opportunities for re-investment into the theatre programme of activities.

3. Main report

- 3.1 A major capital funding application to the Heritage Lottery Fund (HLF) of £4.9m was unsuccessful. Capital Theatres were informed of this outcome at the end of September 2018. HLF are reviewing their funding framework for launch in early 2019, and at that time Capital Theatres will decide whether or not the renewed funding guidelines are appropriate and if they will re-apply, and for a revised level of funding.
- 3.2 Following the HLF decision, CT's Finance and Risk Committee looked in detail at the cashflow and risk analysis prepared on the basis of a minimum project budget of £20m rather than the previous £25m projected budget and have established a project cashflow which indicates that it is financially deliverable.
- 3.3 At the end of September 2018, CT had close to £2.6m of accrued revenue in their Theatre Development Fund (TDF) which would be more than sufficient to fund the projected spend in the Development Phase of the project to 2020. The balance of the £5m CT budget contribution (£2.4m) will be accumulated and funding cash flow requirements throughout the project period. The TDF was established a number of years ago specifically to resource the maintenance and development of the venues for which Capital Theatres are responsible. It is collected by a levy on each ticket sold.
- 3.4 To date, CT report that they have £14m in place towards the refurbishment project costs made up of their own £5m TDF funds, the Council's £4m capital commitment and the agreed Prudential Borrowing of £5m.
- 3.5 CT expect to meet the costs of the next stages of capital project development to 2020 final design stage from the TDF reserves. Therefore, they do not intend to request drawdown of Council funding until after that point in the project delivery schedule.
- 3.6 The Board have confirmed their confidence that at least £6m can be raised from trusts and foundations, individual donors and statutory bodies based on their extensive personal and professional experience.
- 3.7 CT are in discussion with Scottish Government regarding funding for the project, and with a major Trust with whom they have lodged a £1m application.
- 3.8 A rigorous procurement process has selected an experienced design team, in particular new architects, and CT will invest time in re-calibrating and reviewing design development ideas and establishing a more detailed cost plan.
- 3.9 Bennet's Associates are the new architects and will present initial renewed proposals and visuals in early November. They have worked on the Old Vic, Royal Shakespeare Theatre and The Citizens Theatre amongst others.

- 3.10 The four core strands to be delivered by the project:
- 3.10.1.1 **Welcome** to the King's - the street offer through to daytime activity and animating the building;
 - 3.10.1.2 **Showtime** at the King's - the audience journey from street to seat;
 - 3.10.1.3 **Performing** at the King's - get-in through to dressing rooms; and
 - 3.10.1.4 **Revealing** the King's - spaces which members of the public may not have previously been aware of and heritage through to the rooftop pavilion.
- 3.11 The core strands of the project will be retained as part of the re-calibration of the project budget following the HLF decision.
- 3.12 CT have experienced Project and Campaign Boards in place to advise their Finance and Risk Committee and their Board of Trustees. The Project Board's firm view is that the majority of the project outputs can be achieved (with the exception of some of the heritage elements – further work will be undertaken to examine this in detail) and the Campaign Board's firm view is that the fundraising plan is robust and achievable.
- 3.13 There is a comprehensive risk register including likelihood assessments and mitigations for the project. Contractual arrangements are in place to ensure any on-going exposure is minimised if required. Project governance is in place with Project Board reporting to their Finance and Risk Committee and main Board regularly. Monthly cost and highlight reports will be generated and circulated. The risk register will of course be regularly updated following design team meetings and reported to Board with any recommendations for action or change.
- 3.14 End stage reports will be in place requiring sign-off before progressing the project or making further commitments:
- 3.14.1 Stage 1 – December 2018;
 - 3.14.2 Stage 2 – April 2019; and
 - 3.14.3 Stage 3 – February 2020.
- 3.15 CT's Finance and Risk Committee have therefore recommended to the Board that the further development of the project should proceed. The Board have agreed the instruction to proceed with the design of the project on the basis of a minimum cost of £20m. Final project costings will be following final design completion in 2020.
- 3.16 Officers are therefore satisfied that the Trust has undertaken sufficient due diligence in assessing both risk and project deliverability and that the core elements, as outlined at 3.9, of the redevelopment are achievable.

- 3.17 The redevelopment would still have the same previously reported major economic impact. The capital project would inject £24m one-off economic impact into the Scottish economy and £11m into Edinburgh's economy, and after project completion, the King's Theatre would create £15.7m economic impact per year into the Edinburgh and a further £10m into the wider Scottish economy.

4. Measures of success

- 4.1 The King's Theatre is redeveloped in accordance with renewed plans.
- 4.2 CT contributes effectively to the delivery of the Council's Business Plan.
- 4.3 The Services and Funding Agreement ensures performance reporting requirements are monitored and met.
- 4.4 Fundraising targets and milestones are met.
- 4.5 Success is also measured against the following objectives within the Culture Plan:
 - 4.5.1 ensure that everyone has access to world class cultural provision;
 - 4.5.2 encourage the highest standards of creativity and excellence in all aspects of cultural activity;
 - 4.5.3 support greater partnership working in the cultural and creative sectors and maximise resources available to help them thrive all year round; and
 - 4.5.4 articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success locally, nationally and internationally.

5. Financial impact

- 5.1 The Council has agreed Prudential Borrowing of up to £5m towards the project and a Capital grant of £4m. The maximum overall loan charges associated with this borrowing over a 20-year period would be a principal amount of £9m, interest of £5.7m, resulting in a total cost of £14.7m based on the current loans charge rate for a 20-year loan of 5%. The loan charges will be interest only in the first year, at a cost of £0.2m, followed by an annual cost of £0.7m for 20 years.
- 5.2 As previously reported to Council the prudential borrowing will be met by CT from the annual income received by the Theatres Development Fund.

6. Risk, policy, compliance and governance impact

- 6.1 Release of any approved contribution is dependent on sufficient funds being raised to meet the remaining costs of the redevelopment programme.
- 6.2 The nature of this capital project means that there is an inherent risk of delays of unforeseen circumstances out with the control of CT.

- 6.3 There is a risk that CT will be unable to meet the annual repayment associated with borrowing from the Theatre Development Fund. This is mitigated by:
- 6.3.1 the current level of income exceeding the repayment by £0.2m; and
 - 6.3.2 there is the potential to increase the levy if required.

7. Equalities impact

- 7.1 CT actively promotes access to services for different equalities groups; provides data on the level of use of services by equalities groups; provides evidence of quality analysis relating to equality groups.

8. Sustainability impact

- 8.1 While there is no direct additional impact of the report's contents, the planned project includes expenditure impacting upon carbon through the redevelopment of the King's Theatre.

9. Consultation and engagement

- 9.1 None.

10. Background reading/external references

- 10.1 None.

Paul Lawrence

Executive Director of Place

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11. Appendices

- Appendix 1 Excerpts Summary of Council Agreement to support the King's Theatre refurbishment project

**EXCERPTS SUMMARY OF COUNCIL AGREEMENT TO SUPPORT
THE KING'S THEATRE REFURBISHMENT PROJECT**

FULL COUNCIL MEETING 22 FEB 2018 – MINUTE

Edinburgh is a world cultural capital, which the Council has supported in many ways including investment in our cultural venues. The Coalition will continue that support through the creation of a fund for theatre upgrades with £4M for the King's Theatre and £1M for Leith Theatre over the five-year CIP, with the aim of leveraging supplementary contributions from other partners.

CULTURE AND SPORT COMMITTEE MEETING MINUTE 20 MARCH 2017

Details were provided on an overview of the then Festival City Theatres Trust's (FCTT) current capital project plans to develop the King's Theatre. An initial options appraisal commissioned by the Trust had costed the project at £25M.

Decision

- 1) To agree, in principle, to the extension of the King's Theatre lease to the Festival City Theatres Trust (FCTT) for a further 25 years from 2023.
- 2) To agree that a contribution of £5M towards the development project be considered as part of the next review of Council's Capital Investment Programme 2018-23 and that any capital contribution be subject to the achievement of the full project budget of £25M, presentation of a robust business case together with consideration of the Council's future budgetary position and priorities.
- 3) To refer the project to the Finance and Resources Committee for inclusion in the Council's Capital Investment Programme prioritisation process and to include any lease extension agreement process and principles.

FINANCE AND RESOURCES COMMITTEE MEETING MINUTE 27 MARCH 2017

Decision

- To approve the inclusion of the King's Theatre Capital Development Project in the Council's Capital Investment Programme prioritisation process and the inclusion of any lease extension agreement process and principles.

FULL COUNCIL MEETING JUNE 2018 – MINUTE

Kings Theatre – Request for Additional Capital Funding By Capital Theatres

Details were provided of a request for up to £5m additional capital funding, supported prudentially by Capital Theatres, towards redevelopment of the King's Theatre, subject to funding being raised to meet the remaining costs.

Decision

- 1) To approve the additional funding for the Kings Theatre from Capital Theatres.
- 2) To refer the decision to Council for ratification for the prudentially supported funding, noting that this would only be released to Capital Theatres if sufficient funds were raised to meet the overall costs of the project.
- 3) To agree that regular update reports would be brought to the Finance and Resources Committee.

Culture and Communities Committee

10.00am, Tuesday, 13 November 2018

Managing Our Festival City

Item number	8.3
Report number	
Executive/routine	
Wards	City Centre
Council Commitments	46

Executive Summary

This report sets out the issues of public concern which were raised during the summer festival 2018 and proposes changes for future years.

The headline issues of resident and business concern were:

- Whether more space is needed for safe circulation of pedestrians by reducing road space at key locations in the Old Town;
- Issues associated with the summer concerts in the West Princes Street Gardens;
- Whether proactive steps were required to encourage the spread of activity during summer into the New Town and beyond;
- The need for a more coherent approach to the promotion of festival activities across the city; and
- Addressing vehicle and pedestrian conflict, including at the junction of the High Street and Cockburn Street.

These proposals will require engagement with a wide range of stakeholders, and detailed development.

The annual 'Managing our Festival City' scorecard will be reported to Culture and Communities Committee in January 2019, and the accompanying report will provide a more detailed assessment of specific liveability issues from the 2018 summer festival period.

Managing our Festival City

1. Recommendations

- 1.1 Culture and Communities Committee is asked to:
 - 1.1.1 Note the initial feedback received on the summer festival in 2018 and the issues raised;
 - 1.1.2 Note a summer-specific operational plan for the city centre is proposed for future summer festivals;
 - 1.1.3 Note that proposals for appropriate temporary limits, management or prohibition of vehicle traffic at key periods of the day will be developed by officers in consultation with key stakeholders. Proposals will then be presented to Transport and Environment Committee;
 - 1.1.4 Note the need to enhance the attractiveness and appeal of George Street for festival activities and footfall;
 - 1.1.5 Agree that officers should develop a new agreement for free event space on the High Street, as outlined in paragraph 3.13
 - 1.1.6 Discharge the motion from Governance Risk and Best Value Committee in August (as outlined in paragraph 2.3);
 - 1.1.7 Agree that the Summer Sessions concert series in West Princes Street Gardens will continue in 2019, subject to approval from the Executive Director of Place in consultation with the Convener and Vice Convener of Culture and Communities and of Transport and Environment on the final details and design of an improved public safety and access solution. This solution should be developed as early as possible;
 - 1.1.8 Note that a Coach Parking Strategy for the city is being developed and that a plan specifically for the summer period will also be developed concurrently; and
 - 1.1.9 Note that a more coordinated approach will be taken in support of the presentation of the city during the summer festivals, with a review of festival advertising and city dressing.

2. Background

- 2.1 At Culture and Communities Committee in January 2018, the [Managing our Festival City Report](#) was approved, with an amendment to the third recommendation, as follows:
- “To agree to continue to work with citizens, relevant services, partners and ward councillors to further develop an annual combined Festival City performance scorecard and Festivals highlight report, including values, status/trend benchmarks and management actions and to investigate the feasibility of establishing a citizens’ panel to consider these issues.”
- 2.2 This action is still under development and will be discharged in an annual follow up in January to the original Managing our Festival City report and scorecard.
- 2.3 At the 28 August 2018 Governance, Risk and Best Value Committee, an amendment by Councillor Mowat, was adjusted and agreed as follows:
- “Committee recognises the concern expressed by many in Edinburgh regarding the hoardings that appeared around Princes Street Gardens to facilitate the Summer Sessions events which changed a public space into a private space during the busiest time of the year reducing amenity for residents and visitors to the city and in order to better understand how this happened requests that the forthcoming report on ‘Managing the Festival City’ to the Culture and Communities Committee in November 2018 covering:
- 2.3.1 The process followed to let the contract to hold the event and how the event was approved.
- 2.3.2 The process followed to agree the use of the hoardings including advice taken and who made the final decision.”

3. Main report

- 3.1 The overarching priorities for the city during the busy summer festival period are:
- 3.1.1 ensuring that residents can easily continue to go about their daily business;
- 3.1.2 ensuring the safety of the public at all times; and
- 3.1.3 ensuring that the festival period offers something for everyone (for all ages and backgrounds).
- 3.2 Both East and West Princes Street Gardens are utilised for summer and winter festival activities as well as other events outwith these periods.

- 3.3 Edinburgh during the summer festival period is a busy, noisy, and often crowded place. Whilst this is clearly part of the festival experience, it is now widely acknowledged that the experience of Edinburgh during the summer festival time could be significantly improved, for residents and for visitors. A more coordinated set of measures is now required to respond to the demands of managing our Festival City.
- 3.4 Feedback has been received from key services, festivals, operators, and stakeholders and the following challenges have been identified:
- 3.4.1 Making it easier for residents to go about their daily business;
 - 3.4.2 Ensuring the festival city has something for everyone, for all ages and backgrounds;
 - 3.4.3 Addressing pavement crowding, safety and access issues, particularly in the Old Town area;
 - 3.4.4 Ensuring a greater spread of audiences and participants by identifying focal areas for festival locations across the city;
 - 3.4.5 Improving the New Town appeal as a festival / summer offer;
 - 3.4.6 Addressing public concern over the use of and access to West Princes Street Gardens for festival activity, including the need for detailed discussion prior to agreeing future use;
 - 3.4.7 Improving the look and feel of the city through more coherent presentation, publicity points and signposting that is specific to the summer period; and
 - 3.4.8 Managing the impact of numbers of bus services and coach based tours in the World Heritage site area.
- 3.5 It is important to recognise that the approach being proposed is to enhance the experience of the summer festivals for residents, businesses and visitors.

Addressing Old Town pavement crowding, safety and access

- 3.6 Ensuring the safe movement of both residents and visitors to the city during the peak summer season is becoming a growing issue in terms of maintaining public safety. As the numbers of pedestrians increases, there is a growing tendency for pedestrians to spill onto roadways and in doing so increasing the potential for conflict with vehicles and accidents.
- 3.7 Three key hubs of Fringe festival activity are concentrated in and around the Old Town: Bristo/George Square; the Pleasance; and the High Street. Pavement congestion in 2018 resulting in observed overspill into road traffic. Appendix 1 shows some images taken by Environmental Wardens during the peak periods at locations throughout the Old Town. These show pavement congestion, overspill into road ways and traffic

and the impacts for access and ease of movement for those with mobility disability or sensory impairments.

- 3.8 Pavement crowding in 2018 was compounded by an apparent rise in 'on street' tour activities (including licenced and unlicensed walking and disco tours).
- 3.9 The greatest pressure is evident on the High Street from North Bridge to St Mary's Street, at the top of Blair Street, on Victoria Street, and on the Lawnmarket and the Cowgate from noon until midnight.
- 3.10 At evening-times around 9pm, Police Scotland noted the junction of Lawnmarket, George IV Bridge and High Street were densely crowded with pedestrians, directly linked to flows of Tattoo audiences between the early and later shows.
- 3.11 It is considered that, to improve pedestrian safety, more 'pavement' space is required. To address this, it is proposed that appropriate temporary limits, management or prohibition of vehicle traffic at key periods of the day will be developed. This will improve the safety of people in these streets and improve access for those who struggle to move through the very crowded pavements. This issue will also be considered within Connecting our city, transforming our places activity which is currently underway.
- 3.12 However, the proposal requires early, initial engagement with a wide range of stakeholders, before detailed planning is developed in liaison with Police Scotland. Adequate planning and development will require the establishment of a dedicated resource and team. The detail of these proposals will be the subject of a further report to Transport and Environment Committee.

High Street and Cockburn Street

- 3.13 The area of High Street at the top of Cockburn Street and on Cockburn Street itself continues to present a slightly separate set of issues that are closely related to the High Street Fringe Event. As reported in the Managing the Festival City report in January 2018, a trial 'lane reduction' on the High Street into Cockburn Street in 2017 did not sufficiently address the conflicts between pedestrians and vehicles previously.
- 3.14 In 2018, a temporary part day road closure was introduced, with stewarding, as a condition of the licence for Street Trading at the junction with Hunter Square. This reduced pedestrian and vehicle conflicts, but created noise and crowd issues for nearby businesses in Cockburn Street beyond the 'closed' area. These were not anticipated and therefore no management arrangements were in place.

- 3.15 As also reported in January, the Fringe's extremely popular High Street Event offers free entertainment to all. It is delivered on the basis of an ongoing agreement between the Council and the Fringe to use the street.
- 3.16 The scale of attendees has continued to increase and it is proposed to review this agreement to ensure the event space is sufficient for the number of attendees. In consultation with key stakeholders, businesses, community groups, elected members and licence holders it is proposed to consider extending the space from the High Street down to North Bridge, including Hunter Square. Management of this space could also be extended to areas beyond the designated event space to ensure safety at all entrance and exit points. This would help to reduce the intense pressure and improve access for people with mobility and sensory impairments using the streets.
- 3.17 These proposals will be developed in accordance with the Public Spaces Protocol.
- 3.18 Creating more pedestrian space in the right locations will improve the experience of the streets during the busiest hours for those who live and work here, as well as for those who visit, and planning will ensure that essential access is provided for residents and businesses.

New Town

- 3.19 The second year of the book festival extending into George Street has been successful for the Festival, yet year-round businesses have reported a dip in footfall in the New Town in 2018, and this is presented in the [Essential Trends](#) monitoring.
- 3.20 There is a real need to provide a high-quality summer festival offering on and around George Street in a way that better meets the needs of residents, local businesses and operators in the area, and to drive and retain footfall in the area. A successful New Town festival offer will help in the wider dispersal of crowds across the city, as well as supporting businesses in this area.
- 3.21 The maintenance of live traffic in one direction, on George Street between Frederick and Hanover Streets, limits what can safely be provided on street.
- 3.22 With the exception of maintaining continuous cycling in each direction, and allowing for loading and emergency access, it is proposed that vehicles be fully removed from blocks between Charlotte Square to Hanover Street to facilitate a much higher quality of on street offering, with much better visual links and pedestrian permeability across the street, on each block. This proposal requires development and delivery in partnership with Essential Edinburgh, to ensure appropriate business involvement. Planned increases towards lost parking revenue will be

applied. Proposals developed will still adhere to the Public Spaces Protocol.

- 3.23 As noted, the proposals above, to increase pedestrian safety in our city are primarily achieved through changes to vehicle access in key streets. The proposals are consistent with longer-term aspirations to create a healthy, accessible and safe city centre.

West Princes Street Gardens

- 3.24 In August 2018 the 'Edinburgh Summer Sessions' promoted by DF Concerts Ltd, featured six high profile acts (including Tom Jones, Bastille, Rag'n'Bone Man, Paloma Faith and Kasabian). Whilst there are clear benefits for the city and residents from the summer concerts, lessons have been learnt which will help the city to provide a valuable and complementary offer within a key public space, for residents and visitors.
- 3.25 Over 27,000 tickets were sold, with 39.94% to Edinburgh residents. 12.26% of the tickets sold were to Glasgow residents while a further 36.10% were from elsewhere in Scotland. The remaining tickets were purchased by visitors to Scotland.
- 3.26 Learning from other cities shows that outdoor concerts are important in helping to share the city in the height of summer with a diverse range of residents. The offer of high quality popular music and a range of acts ensures there is appeal for a wider audience and demographic during summer, and compliments other activity associated with the festivals taking place at the same time (the Edinburgh International Festival contemporary music series in the Leith Theatre complex).
- 3.27 Committee may recall the closure of the Picture House in December 2013 impacted significantly on the city's ability to host contemporary live music.
- 3.28 In view of this, when DF concerts brought forward a Summer Sessions proposal in September 2017, officers began discussions with them on the practical arrangements. The proposal was considered as a single event, in line with how the Council deals with the other festivals taking place around that time (e.g. Jazz Festival). Following these discussions and following a briefing of the Conveners of Culture and Communities and Transport and Environment, the decision to progress the 'Summer Sessions' was made by the Executive Director of Place, under delegated authority.
- 3.29 Event planning was progressed through a series of Event Planning and Operations Group (EPOG) meetings, chaired by the Council but involving the operator and key emergency and public services.

- 3.30 Through the EPOG and following discussions with Lothian Buses, Council officers and Police Scotland, it was considered that screening arrangements would be required to manage any potential safety issues. It is clear that there is a need to identify a much more appropriate screening and barrier solution than was used this year to protect key views of the Castle and maximise public access to the Gardens for general use, and all practicable options will be investigated.
- 3.31 The benefits of hosting music events such as the summer sessions has benefits for the city, for residents and for local visitors. Council Officers believe an improved solution can be found to address the issues experienced this year - providing a shorter limitation on access, redefining the event space to impact less on grassed areas, and installing appropriate screening which would be used at live event times only. The solutions would form part of the ongoing EPOG meetings but will not compromise the secure the 'public safety' first approach.
- 3.32 Committee is asked to agree, subject to suitable solutions as outlined in paragraph 3.26 and agreement on the final details and design being approved by the Executive Director of Place in consultation with the Convener and Vice Convener of Culture and Communities and of Transport and Environment Committee, to discussions for a summer sessions 2019 programme being progressed.

Presenting the city

- 3.33 Whilst the wayfinding system being planned for the city will assist with year-round orientation, the city lacks a summer festival 'display' to showcase the festival city and help orient people walking between key hub areas.
- 3.34 Setting up a system of improved sign posting will help to promote the wider Festival City offer, including the newer, out-of-centre festival hubs across the city. A city-wide branding approach that promotes all summer festivals would help welcome visitors and highlight other cultural attractions.
- 3.35 Feedback from stakeholders, including local residents, has highlighted that the presentation of festival advertising posters can do more to benefit the city centre's overall appearance. Proliferation of unofficial posters that spring up alongside official sites can impact on the environmental quality of some areas, and this is particularly the case around the Southside corridor, as noted at the Transport and Environment Committee on 4 October 2018.

- 3.36 The procurement of the festival advertising contract is underway, and this provides an immediate opportunity to review these issues and the management of poster sites and adjacent areas, and identify any opportunities to link with city branding. An update will be provided at the January Culture and Communities Committee.
- 3.37 Council officers will also work closely with the Fringe Society on the management of flyposting throughout the festival period.

Bus and Coach Tour Congestion

- 3.38 Non-local bus and coach services contribute to road congestion within Edinburgh's World Heritage site and impact on effective public transport services. The [Public Transport Priority Action Plan](#) report considered by Transport and Environment Committee on 9 August 2018 expanded on these issues. Officers are now developing comprehensive coach parking strategy for the city.
- 3.39 However it is proposed that an additional bus and coach management plan is also required for the city centre / world heritage site area specifically for the summer period.
- 3.40 This will be developed alongside the strategy and will involve industry consultation and engagement throughout to ensure that this will be successfully developed and implemented. This will be presented to Transport and Environment Committee for approval when complete.

Operational Plan

- 3.41 It is proposed that an operational plan for the city centre will be developed, focused on the summer period. This plan will take account of all aspects of city operations and performance, including those outlined above.
- 3.42 A project team, bringing together officers from across the range of Council services, will be established to develop the plan and then to take forward implementation.
- 3.43 This plan will inform a wider process of consultation around extending the period of tourist footfall outwith the peak summer festival period, to reduce crowding and extend the financial benefits throughout the year. This will take place in tandem with plans to extend footfall to areas beyond the Old Town and University.

4. Measures of success

- 4.1 Edinburgh maintains its reputation as a world class festival city.

5. Financial impact

- 5.1 There are no financial impacts directly arising from this report.
- 5.2 As the proposed actions are developed for implementation, the financial impacts will be assessed and will be included in future reports as appropriate.

6. Risk, policy, compliance and governance impact

- 6.1 As part of the operational plan development, a risk register will be prepared and all compliance and governance impacts will be considered.

7. Equalities impact

- 7.1 Overall engagement in cultural activity amongst adults living in Edinburgh has increased over the previous six years, with a 10% increase in residents attending any of the Edinburgh Festivals, and an 8% increase in the percentage of residents attending live music, theatre, museums or galleries outside of festivals since 2013. Overall attendance at Festivals has increased and in 2017 was at its highest recorded level.
- 7.1 The movement of residents and visitors with a disability or with mobility needs is an important consideration for the future planning of road closures and transport adjustments around the city including, for example, ensuring provision of blue badge parking facilities.
- 7.2 It is intended that the changes proposed will improve conditions in the city centre for all residents and visitors in future. This will be assessed as part of the development and implementation of these proposals and a detailed impact assessment will be carried out where appropriate.

8. Sustainability impact

- 8.1 There are no sustainability impacts arising from this report.
- 8.2 However it is hoped that the changes proposed will improve air quality in the city centre for all residents and visitors in future. This will be assessed as part of the development and implementation of these proposals and a detailed impact assessment will be carried out where appropriate.

9. Consultation and engagement

- 9.1 Consultation and engagement with key stakeholders and businesses as appropriate during the development of the proposals.

10. Background reading/external references

- 10.1 [Managing our Festival City – 30 January 2018.](#)
10.2 [Edinburgh People's Survey – Culture Results – 11 September 2018](#)

Paul Lawrence

Executive Director of Place

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11. Appendices

- Appendix 1: Old Town - Summary of issues observed on Environmental Warden patrols, August 2018.

Old Town, August 2018.

A summary of issues observed on Environmental Warden patrols

The Council's Environmental Warden service took an active role in observing Old Town issues for pedestrians during Summer 2018. A small sample of photos illustrate the following three issues:

- Circulation of pedestrians on roadways
- Access issues for people with disabilities
- Crowds forming outside event areas

Circulation of pedestrians.

Safe circulation of pedestrians is made more challenging when informal activities create additional pavement obstructions. This was an issue across the entire Old Town area. In summer, pressure on pavement space is often linked to street performance and walking tours. Wardens frequently observed pedestrians walking into the roadway to get around crowds. This leads to potential conflict between pedestrians and vehicles. It presents particular challenges for people who have a physical or sensory disability or impairment, and for the most vulnerable (very young and very old).



Image 1: Lawnmarket.
People walking on roadway.



Image 2: Blair Street
People on roadway as a crowd forms

Access issues for people with disabilities.

When the space available for circulation of people becomes restricted, it most impacts people who find it harder to negotiate very crowded areas and streets for a wide range of reasons. Dense crowds tend to obscure sightline to kerbs, bollards, temporary fencing or other low-level obstacles.



Image 3.
Crowded area near High Street



Image 4.
High Street after Fringe event closes

Crowds forming outside key event areas.

On the High Street at the top of Cockburn Street, and into Cockburn Street, wardens noted crowds forming. The area is adjacent to the formal Fringe event. It was at times an informal performance area; a secondary informal area also established in Cockburn Street. The latter caused disruption to some businesses and residents.

At this location, in keeping with designated temporary traffic restrictions, vehicles were permitted in the street during morning loading hours up until 10.30am, and then after 6pm; wardens often observed people in the roadway during these hours too.



Image 5.
Crowd around main Fringe event area



Image 6.
Secondary crowd in Cockburn Street

Culture and Communities Committee

10.00am, Tuesday, 13 November 2018

Capital Theatres

Company Performance Report 2017/18

Item number	8.4
Report number	
Executive/routine	Executive
Wards	All
Council Commitments	C46

Executive Summary

This is the fifth annual performance report prepared as a requirement of the Services and Funding Agreement process adopted in 2013/14.

Festival City Theatres Trust has now been renamed and branded as Capital Theatres (CT), and is responsible for the programming and management of both the King's and Festival Theatres, and the Studio at the Festival Theatre. CT has had another successful year, with positive growth in programming and income.

CT are currently progressing a King's Theatre Capital Redevelopment Project. A separate project update report has been prepared for Committee.

Capital Theatres

Company Performance Report 2017/18

1. Recommendations

- 1.1 It is recommended that Committee note the positive performance of CT during 2017/18.
- 1.2 To refer this report to the Governance, Risk and Best Value Committee.

2. Background

- 2.1 This is the fifth annual performance report prepared as a requirement of the Services and Funding Agreement process adopted in 2013/14.

3. Main report

- 3.1 CT, previously Festival City Theatres Trust, reports on its performance to Council Monitoring Officers as required by the Services and Funding Agreement on a monthly, quarterly and annual basis.
- 3.2 The Services and Funding Agreement for 2017/18 was aligned to Council Commitments and had 22 Targets aligned to six key performance headings reflecting the citywide Culture Plan objectives. These were:
 - 3.2.1 ensuring that everyone has access to world class cultural provision;
 - 3.2.2 encouraging the highest standards of creativity and excellence in all aspects of cultural activity;
 - 3.2.3 supporting greater partnership working in the cultural and creative sectors and maximise resources available to help them thrive all year round;
 - 3.2.4 articulating the positive impact to culture in Edinburgh and promoting Edinburgh's cultural success locally, nationally and internationally;
 - 3.2.5 developing and supporting the infrastructure which sustains Edinburgh's cultural and creative sectors; and
 - 3.2.6 investing in artist and practitioner development, and supporting and sustaining the local artistic community.

- 3.3 To deliver a more memorable and user friendly company name for the development, promotion and management of the Festival and King's Theatres and the Festival Theatre's Studio venue, the board addressed and agreed the change from Festival City Theatres Trust to CT.
- 3.4 The programme continues to reflect work by international and national theatre and dance companies, alongside performances and participation activities by local non-professional groups across the three venues.
- 3.5 2017/18 programme examples included:
 - 3.5.1 the musical comedy The Addams Family;
 - 3.5.2 the continued success of the panto, in this instance, Cinderella;
 - 3.5.3 another strong season for the city's amateur companies including Edinburgh Music Theatre and the Bohemians Lyric Opera Company;
 - 3.5.4 five secondary schools were brought together to collaborate on the devised renewed take on A Midsummer Night's Dream, called Shakedown;
 - 3.5.5 a new theatre experience was delivered in the shape of WHIST which took individual audience members on a virtual reality journey into the unconscious mind;
 - 3.5.6 a strong dance programme included Richard Alston's new work premiere Carnival; and the only Scottish dates of the new Cuban dance company Acosta Danza;
 - 3.5.7 a vivid and hilarious devised performance piece, The Great Lafayette, celebrating Festival Theatre's history as the oldest continuous theatre site in Scotland was staged in-house and in care homes;
 - 3.5.8 the eighteen young members of the Attic Collective concluded their year of year of training and development supported by Capital Theatres;
 - 3.5.9 the Learning and Participation programme continues, and delivered 329 events with participant numbers up by 28%;
 - 3.5.10 126 accessible performances were delivered including 25 relaxed, 25 dementia friendly, 27 BSL interpreted performances, 32 audio described, and 17 captioned; and
 - 3.5.11 The Forget Me Not programme (a project to make the theatres dementia-friendly) delivered 118 events.
- 3.6 Ticket income increased by 4% to £10.3m, online ticket sales increased by 1% to 53% of all sales and c.60% of audiences are Edinburgh residents.
- 3.7 The theatres programme also received very positive reviews and press coverage and a link to the online CT's Annual Review is provided at point 10 in this report.

4. Measures of success

- 4.1 CT contribute to the delivery of the Council's Business Plan.
- 4.2 The Services and Funding Agreement ensures performance reporting requirements are monitored and met.
- 4.3 Success is also measured against Culture Plan objectives:
 - 4.3.1 ensure that everyone has access to world class cultural provision;
 - 4.3.2 encourage the highest standards of creativity and excellence in all aspects of cultural activity;
 - 4.3.3 support greater partnership working in the cultural and creative sectors and maximise resources available to help them thrive all year round;
 - 4.3.4 articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success locally, nationally and internationally;
 - 4.3.5 develop and support the infrastructure which sustains Edinburgh's cultural and creative sectors; and
 - 4.3.6 invest in artist and practitioner development, and supporting and sustaining the local artistic community.

5. Financial impact

- 5.1 The Council awarded a grant of £616,937 to Capital Theatres in 2017/18.
- 5.2 Capital Theatres ticket income increased by 4% to a total of £10.3m.

6. Risk, policy, compliance and governance impact

- 6.1 This report is required under the Council's governance arrangements for Council Companies. There are no risk, policy or compliance implications arising from this report.

7. Equalities impact

- 7.1 CT actively promotes access to services for different equalities groups; provides data on the level of use of services by equalities groups; provides evidence of quality analysis relating to equality groups.

8. Sustainability impact

8.1 There are no sustainability implications arising from this report.

9. Consultation and engagement

9.1 None

10. Background reading/external references

10.1 Capital Theatres website: [Capital Theatres](#)

10.2 Capital Theatres Annual review 2017/18: [Capital Theatres Annual Review 2017/18](#)

10.3 Previous Committee Reports:

[Culture and Sport Committee Item 7.5 on 19 August 2014 Culture and Sport Committee | The City of Edinburgh Council](#)

[Culture and Sport Committee Item 7.6 on 16 December 2014 Culture and Sport Committee | The City of Edinburgh Council](#)

[Culture and Sport Committee Item 7.2 on 18 August 2015 Culture and Sport Committee | The City of Edinburgh Council](#)

[Culture and Sport Committee Item 7.2 on 23 August 2016 Culture and Sport Committee | The City of Edinburgh Council](#)

[Culture and Communities Committee Item 9.4 on 14 November 2017 Culture and Communities Committee | The City of Edinburgh Council](#)

Paul Lawrence

Executive Director of Place

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11. Appendices

None

Culture and Communities Committee

10am, Tuesday, 13 November 2018

CCTV Working Group Update

Item number	8.5
Report number	
Executive/routine	
Wards	All
Council Commitments	51

Executive Summary

This report presents an update for the CCTV Working Group, which will develop a strategy for the upgrade and integration of CCTV services in Edinburgh.

CCTV Working Group Update

1. Recommendations

- 1.1 To approve the update of the multi-agency CCTV Working Group for the upgrade and integration of CCTV services in Edinburgh.
- 1.2 To request an update on the CCTV Working Group progress in six months' time.
- 1.3 To approve the upgrade of the Video Management System in line with European Regional Development Fund guidance.
- 1.4 To approve the changes to the subgroup structure.

2. Background

- 2.1 The CCTV Working Group was formed following approval from the Culture and Communities Committee meeting on 30 January 2018.
- 2.2 Significant investment is required across the CCTV estate to establish an effective and efficient service. The current analogue systems have surpassed the end of their serviceable life expectancy, particularly given the shift in technology from analogue to digital/IP.
- 2.3 The Working Group is tasked with the implementation and development of a CCTV strategy to focus on the location and scope of control centres, camera estate and the upgrade from analogue to digital infrastructure.
- 2.4 There are three subgroups feeding into The CCTV Working Group:
 - Tactical Group: to oversee and implement the upgrade of public space CCTV in line with Council wide technology and ensure it is compatible for future integration of council service.
 - Strategic Group: to oversee and implement the integration of CCTV systems into one control centre and to ensure that there is scope for council wide technological advances.
 - Policy and Procedure Group: to oversee the development of policy and procedure for CCTV ensuring that the service are prepared for the introduction of General Data Protection Regulation or have an action plan on compliance with the act.
- 2.5 The Group is supporting the European Regional Development Fund (ERDF) bid as part of the Scottish Cities Alliance smart cities initiative. This bid revolves around

the upgrade of public safety infrastructure, for the purpose of developing a 'Smart City'. The bid has been confirmed and the project will span across 2019-2022. The amount requested from ERDF is £356,000, with £534,000 being match funded from the capital budget allocation of £1m for the CCTV upgrade. The ERDF fund subsidises 40% of project costs towards smart city projects across Scotland.

- 2.6 Acting upon the Internal Audit Plan, the Working Group is also focusing on information governance and the effective delivery of service. It was recommended that a corporate CCTV strategy and standard operational procedures should be designed and implemented across all service areas providing CCTV services. These should be aligned with applicable legal and regulatory requirements.
- 2.7 Retention, archiving and destruction of CCTV footage, and sharing footage with third parties is governed by the requirements of the Data Protection Act (1998). These processes will require to be compliant with the new General Data Protection Requirements which came into effect in May 2018. There is also a general requirement to work within the parameters of the Human Rights Act 1998, Regulation of Investigatory Powers (RIPSA) Act 2000 and the Council's Code of Conduct.

3. Main report

Monitor Upgrade

- 3.1 The visual display units (VDUs) within the Central Monitoring Facility (CMF) had reached the end of their effectiveness, a number were progressively failing and others were not displaying images to the standard required. The previous VDUs also used electricity at a high rate and produced considerable heat which in turn meant that air conditioning had to run permanently to maintain a reasonable temperature in the viewing suite
- 3.2 The Working Group has now procured and upgraded the VDUs to the new energy efficient LED monitors within the CMF. This has vastly improved the quality of the picture for the operators within the facility.
- 3.3 The City of Edinburgh Council has an energy efficiency application process for spend to save projects; this was utilised for the upgrade, as it met the criteria to reduce power consumption.

Public Realm CCTV upgrade

- 3.4 The Group has begun the process of upgrading the Video Management System (VMS), this system collects video footage from cameras, records/stores that video to a storage device and provides an interface to both view the live video and access recorded video.
- 3.5 The upgrade to a new VMS would be a key step to move from analogue to digital; vastly improving the quality of the picture, reduce the risk of system failure and

become future proof – paving the way for a CCTV camera upgrade roll out across the city.

- 3.6 It has been confirmed that the current ERDF bid submitted for 'City Operations Capability' can contribute 40% of the cost to upgrade the VMS. This requires adherence to the guidance documents supplied within the ERDF framework, including but not limited to; procurement processes, reporting and auditing.

City Operations Centre

- 3.7 A significant work-stream has been to map the development of an integrated City Operations capability to improve the city's responses to events and incidents, based on real time data flows in the city.
- 3.8 This capability will enable Edinburgh to develop a proactive rather than reactive management response, creating a cross-domain opportunity to leverage the city's strengths in data driven innovation to improve city functioning.
- 3.9 A specification was drafted for a consultancy to help and develop a business case, road map and implementation strategy for the City Operations Centre. There was significant engagement from ICT and CGI during one of the meetings, highlighting the breadth of the project and work to be undertaken by the consultancy.
- 3.10 Due to the significant size of the City Operations Centre project, it was decided that the work-stream requires to be its own project group, of which CCTV would be a stakeholder. This would allow the Working Group to focus solely on the long term CCTV strategy, whilst feeding into the new City Operations Centre project group in future.

Policy and Procedure

- 3.11 The Policy and Procedure subgroup is currently drafting a standard procedure and accompanying Code of Practice for use across all CCTV areas, which will ensure clarity and consistency of practice for staff and for third parties who request information from CCTV services.
- 3.12 The procedure and Code of Practice aims to be complete by the end of 2018, where it will be submitted to the Edinburgh Community Safety Partnership for approval.
- 3.13 The result of which, is an aspiration to meet the 'gold standard' for CCTV and work towards obtaining Surveillance Camera Commissioner (SCC) certification from a relevant UKAS accredited body.

Subgroups

- 3.14 It was decided that due to the progress in decision making throughout the year amongst the subgroups, that the streamlining of the subgroups is possible. The Strategic subgroup is to be amalgamated into the main Working Group as a standing item on the agenda. Furthermore, once the Policy and Procedure

subgroup completes the Code of Practice and procedural document, it will also be absorbed into the Working Group as a standing item on the agenda.

- 3.15 The Tactical Subgroup will remain in place as it is required to address the technicalities of any immediate upgrades.

4. Measures of success

- 4.1 All council CCTV services working to one policy and procedure in line with the General Data Protection Act 2018.
- 4.2 Public space CCTV upgraded and future proofed.

5. Financial impact

- 5.1 The council has identified £1 million capital funds to support the upgrade of public space CCTV, further funding applications will be submitted with committee approval to support the integration of council wide CCTV into an operation centre.

6. Risk, policy, compliance and governance impact

- 6.1 Risk of CCTV being outdated and reaching its end of life if financial investment is not made.

7. Equalities impact

- 7.1 Service users and stakeholders will receive the same service across council CCTV service areas.
- 7.2 Full compliance with data protection and privacy impact assessments will be carried out for all new installations.

8. Sustainability impact

- 8.1 CCTV within the City of Edinburgh Council boundaries will be fit for purpose.
- 8.2 All CCTV services will be working within the same legislation and procedures.
- 8.3 All equipment will be compatible across the council.

9. Consultation and engagement

- 9.1 All stakeholders will be consulted and representation recommended on the Working Group.

9.2 Research into other Council systems and operation centres will be carried out.

10. Background reading/external references

10.1 None.

Alistair Gaw

Executive Director for Communities and Families

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11. Appendices

11.1 None.

Culture and Communities Committee

10.00am, Tuesday, 16 November 2018

Partnership Agreement with Police Scotland 2018/19: Performance and Activity Report

Item number 8.6

Report number

Executive/routine

Wards ALL

Council Commitments

Executive Summary

In June 2018 the Culture and Communities Committee agreed a refreshed Partnership Agreement between the City of Edinburgh Council and the Edinburgh Division of Police Scotland in respect of community policing. They requested a detailed qualitative and quantitative progress report from the Edinburgh Divisional Commander from Police Scotland, or their designated deputy, on a quarterly basis. The Performance and Activity report provided by Police Scotland covering the period from 1 April to 30 September 2018 is at Appendix 1.

Police Partnership Performance and Activity Report: 1 April – 30 September 2018

1. Recommendations

It is recommended that the Culture and Communities Committee:

- 1.1 Note the detailed qualitative and quantitative progress report from the Edinburgh Divisional Commander from Police Scotland attached at Appendix 1 covering the period 1 April – 30 September

2. Background

- 2.1 Since 2003, the Council has provided funding to support community policing activities, both in local neighbourhoods and in the city centre, to help improve the safety of Edinburgh's communities for residents, businesses, and visitors. The Council formalised the arrangement to support community policing through a Service Level Agreement with Police Scotland.
- 2.2 In 2018/19, £2.6 million revenue funding has been provided to Police Scotland by the Council to resource the following:
 - 41 “named” Community Police Officers (Police Constable rank) working within local communities, based on an allocation of 2 officers per ward, with an additional 7 officers allocated to the city centre to manage specific issues such as those concentrated around the night time economy, business community and tourists.
 - 12 Family and Household Support Officers (Police Constable rank), based within localities, whose role is to share information daily and support Council Family and Household Support teams in activity within the locality.
 - One Youth Justice Officer (Police Sergeant rank) responsible for coordinating Police Scotland activity around the development of Youth Services in line with Council policies and liaison with Youth Justice services within the Council.
 - The sum of £150,000 to pay for community based initiatives to tackle antisocial behaviour, violence, and disorder.
- 2.3 The current Partnership Agreement provides a reporting framework to monitor activities carried out by these additionally funded officers and the Youth Justice

Police Sergeant and supports transparency and accountability for the funding awarded.

3. Main report

- 3.1 In June 2018 the Culture and Communities Committee agreed a refreshed Partnership Agreement between the City of Edinburgh Council and the Edinburgh Division of Police Scotland in respect of community policing.
- 3.2 A detailed qualitative and quantitative progress report from the Edinburgh Divisional Commander from Police Scotland, or their designated deputy, was requested on a quarterly basis.
- 3.3 The Performance and Activity report provided by Police Scotland covering the period from 1 April to 30 September 2018 is at Appendix 1. It has been written by Police Scotland with additional information provided by the City of Edinburgh Council's Family and Household Support team.

4. Measures of success

- 4.1 The success of the additional Community Policing services provided through the Edinburgh Division of Police Scotland will be measured and assessed through a range of qualitative and quantitative measures contained within the agreement, which will be reported to Committee on a quarterly basis. These may be varied or supplemented during the term of the partnership, by mutual agreement between the parties.
- 4.2 Whilst it is recognised that the Community Policing resource delivered through this partnership agreement contributes to reducing crime and the fear of crime, as well as antisocial behaviour, there is not always a direct correlation, because other Police resources, both locally and nationally, also contribute to such reductions, as do Council services and other partner agencies.

5. Financial impact

- 5.1 There are no financial implications to this report. The cost of delivering the Partnership Agreement has already been met through the £2.6m funding allocation provided to the Edinburgh Division of Police Scotland for 2018/19 as approved by the City of Edinburgh Council on 22 February 2018.

6. Risk, policy, compliance and governance impact

- 6.1 The Council and Police Scotland are committed to working together to deliver positive outcomes for communities through the Partnership Agreement. A

revised performance framework has been adopted for 2018/19 to support the new Agreement.

7. Equalities impact

7.1 There are no identified equality issues arising from this report.

8. Sustainability impact

8.1 There are no identified sustainability impacts arising from this report.

9. Consultation and engagement

9.1 There was no consultation with elected members with regard to the preparation of this report.

10. Background reading/external references

10.1 None.

Alistair Gaw

Director for Communities and Families

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11. Appendices

Appendix 1 – Police Partnership Performance Activity Report: 1 April – 30 September 2018



CITY OF **EDINBURGH** DIVISION

PARTNERSHIP AGREEMENT: FUNDED OFFICERS: PERFORMANCE AND ACTIVITY REPORT

Time Period: 1st April 2018 to 30th September 2018 (6 months)

Governance: Culture and Communities Committee

This report outlines the performance and activity of the City of Edinburgh Council funded community officers who are covered under the terms of the Partnership Agreement between Police Scotland and City of Edinburgh Council.

It outlines the activity of:

- 41 Ward officers deployed across 4 Localities in the City,
- 12 officers who work in conjunction with the Family and Household Support Teams.
- 1 Youth Justice Sergeant.

Over and above the data provided in this report Appendix A has been included to highlight the range of community policing activity and responsive work carried out by the officers.

NB. It should be noted that Area Commanders also provide local update reporting to their 4 Locality Committees and also provide verbal updates regarding bespoke work and engagement activity carried out by funded officers in their area.

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SECTION 2	OVERVIEW OF FAHST OFFICER WORK
SECTION 3	OVERVIEW OF YOUTH JUSTICE SERGEANT ROLE
SECTION 4	OUTLINE OF KEY ENGAGEMENT ACTIVITY IN LOCALITIES
APPENDIX A	QUALITATIVE SNAPSHOT OF REPORTED ACTIVITIES

SECTION 1

ACTIVITY AND PERFORMANCE OVERVIEW

Key Performance Indicator	Activity Measured	Data
Current Vacancy Level		Zero
Compensatory Abstractions	Number of days where officers are abstracted from role/locality i.e. for non-funded duties: i.e. Public Order, firearms	<p>North East: 9 days (0.8% of available shifts) North West: 4 days (0.25% of available shifts) South East: 31 days (1.9% of available shifts) South West: 14 days (1.2% of available shifts)</p> <p>Compensatory Work (carried out by non-funded officers in localities)</p> <p>North East: Additional resources deployed for 16 shifts to Craigmillar Castle Park / Jack Kane Centre and Leith area in response to youth ASB, motorcycle related issues.</p> <p>North West: DVRU officers deployed over 21 shifts providing re-assurance patrols in Roseburn, Trinity and Drylaw. ASB patrols in relation to motorcycle issues.</p> <p>South East: DVRU resources deployed on 22 occasions throughout the LAC addressing ASB / pedal cycle thefts and violent crime. In excess of 12 shifts have been provided by the Crime Prevention Taskforce, deployed from Grangemouth, dealing with ASB, street drinking and drugs misuse in Southside/Newington ward.</p> <p>South West: Op Orbit resources deployed for 16 shifts to Saughton / Broomhouse areas regarding motorcycle and youth related ASB</p>
Routine abstractions	i.e. leave, rest days, absence, mandatory training, major incidents.	339 (6.1% of available shifts)
Engagement activities with communities and educational establishments	Activities within communities including community council meetings, community surgeries, events and social media messages.	Council meetings: 147 Community Surgeries: 310 Community Events: 346 Social Media Messages: 1,553
Level of recorded antisocial Behaviour Incidents recorded by Police Scotland	Incidents recorded by Police Scotland	<p>This year: 20,018 Last Year: 22,289</p> <p>Reduction of 10.0%</p>

Level of recorded antisocial behaviour complaints recorded by Local Authority	Per 10,000 of population	This year: Last Year: Increase/reduction:
Number of repeat antisocial behaviour complaints to be provided by local authority	Recorded by Local authority	City Wide 1.7%
Number of intervention visits	i.e. ASB, FHS etc	Hate crime: 791 Acquisitive crime: 1,835 Antisocial Behaviour: 2,241 Total: 4,867
Licensed Premises Monitoring	Recorded Licensed Premises Visits	Total Innkeeper Entries 1,112
Road Safety Key focus on monitoring and activity around 20mph zones and local road safety Issues of concern	1. Number of Road safety operations carried out 2. Number of warning issued 3. Number of speeding tickets issued	1. 327 2. 1,122 3. 77



SECTION 2: OVERVIEW OF FAHST OFFICER WORK

The FAHST officers are increasingly becoming an integral part of the service underpinning the key principles of early identification and considered response to prevent escalation of risk and need.

The officers are invited to contribute to all areas of service delivery and planning, including professional development and training opportunities.

Each of the Localities engage the FAHST officers in regular briefings to identify anti-social behaviour and noise complaint cases that require intervention. By adopting a targeted and focussed approach teams are more able to identify and respond to escalating concerns associated with a number of vulnerable groups and individuals including households identified as being affected by mental health / drugs and alcohol.

FAHST officers have a key role to play in community engagement activity, fostering greater confidence in community groups and members of the public to engage with services to promote social participation and reduce incidents of anti-social behaviour from within their own communities. Increased visibility and accessibility of the FAHST officers will be a key area of work over the coming 12 months.

FAHST officers have coordinated and participated in a number of activities in partnership with the Family and Household Support Service including;

- contribution to service user event focussed around community safety issues
- following concerns regarding increased levels of ASB and threats of violence Officers arranged for the Scottish Fire and Rescue Service to visit a Sheltered Housing complex to provide safety advice and reassurance to residents
- individual work, including advice and support with residents and tenants at risk of eviction, forging positive working relationships to avoid the necessity for enforcement action
- key participation in the development and delivery of Stronger North Children and Stronger North Families
- early intervention and preventative work with primary schools to prevent children falling into poor associations and engaging in anti-social behaviour and low level offending
- local projects and initiatives including Nicolson Square and Hunters Square (relating to group drinking and antisocial behaviour)
- attendance at local Residents Groups
- FAHST officers represent the South East Family and Household Support Service at the *Interagency Support Network Group*, coordinated by Streetwork
- Involvement in our Monthly CIP, Children Services Management Group meetings and locality meetings focusing on the Local Improvement Plan work streams.
- Hate crime awareness working group
- Early intervention initiative- domestic abuse
- Bonfire initiative
- Summer initiative tackling youth related ASB

Plans are underway to develop co-location of FAHST police officers and the Family and Household Support Service. Access to Police Scotland systems is now available in the East Locality office and plans are progressing to have officers spend one and half days per week co-located with Family and Household Support officers. Co-location will not only promote efficient information sharing, but also the ability to respond quickly and in a joined up way with other key partners such as Homelessness, Housing, Social Work and Community Justice.



“the FHST Officers are fantastic, they are approachable, team players and are respected by the team and wider office” (FHS Support Officer)

SECTION 3 OVERVIEW OF YOUTH JUSTICE SERGEANT ROLE

Over the last 6 months the Youth Justice Sergeant has been actively engaged with the Local Authority other key partners and young people to reduce offending and its impact.

Pre- Referral Screening meetings (PRS)

Attendance at Weekly Youth Offending meeting involving health, social work and education. This is aimed at diverting from prosecution. It covers all but serious incidents which would come under the Lord Advocates Guidelines on joint reporting (i.e. indictable cases) and those who are either on Supervision Orders or have Open Referrals.

Risk Management Meeting (RMM)

Weekly discussion over children who display sexually harmful behaviour, serious offending or extreme risk taking behaviour or a combination of the previously mentioned areas. Again represented are core agencies such as Police, Social Work, Health and any other relevant agency such as Education, commissioned services working with the young person and sometimes those from Young Person or Secure estates

Education and Offender Management Committee sexual group

Youth Justice Sergeant is involved looking at how we educate young people aged 11 – 18 to prevent them from becoming involved in sexually harmful behaviour from sharing images to rape. Again a variety of agencies are represented including third sector.

Social Media and Sexting talks around schools

The Youth Justice Sergeant offered to attend at all LA High Schools across the city to carry out an input into the dangers of sharing indecent and inappropriate images, known as “sexting”, how people can be duped via Social Media which can in turn lead to people being extorted having sent or shared images with a third party, commonly referred to ‘sextortion’. It is aimed to inform young people on what we know they are doing, how we will investigate it, what can happen to them as a result of an investigation and why this can result in tragic consequences for people affected by this. Information is also supplied on a variety of agencies out there to help address and combat behaviours / curiosity such as Stop it Now, Barnardos, Rape Crisis, Women’s Aid etc. The majority of High schools as well as 4 private schools covering all year groups. This is ongoing.

To date he has spoken to roughly 27,000 High School young people, parent’s evenings as well as meetings with CEC staff and other agencies responsible for working with young people.

As a result, the Sergeant is regularly contacted as someone who is seen as a person who can assist when young people are starting to become a concern around online behaviours / exploitation etc

Visits to YPU / Secure / homes if needed re Early & Effective Intervention

A key part of the role is to try and reduce offending. This often results in offers to attend at the higher tariff offender’s homes or secure / young person units. The Sergeant aims to build a relationship with the child with a view to providing supports and diversionary activities to prevent them from reoffending.

Liaison with Sheriff Court Cells and also Polmont



The Sergeant maintains regular contact with both facilities when young people are in custody with a view to considering ways to engage with them and explore how reoffending can be prevented.

Centre for Youth and Criminal Justice (CYCJ)

Involvement in the Early and Effective Intervention (national) forum looking at ways of improving and streamlining practices across Edinburgh and Scotland. The sergeant has successfully championed other offences being added to the list that can be diverted to the weekly PRS meeting via discussions (i.e. minor drug and identity offences).



SECTION 4: OUTLINE SAMPLE OF KEY ENGAGEMENT ACTIVITY IN LOCALITIES

North West





North East

Edinburgh Police North East @EdinPE - Oct 9
Thanks to everyone who attended and supported the Community Fun Day at Gilmery Street Park on Saturday!

The day was a great success with many local residents enjoying the activities and meeting emergency services.

1/2



Edinburgh Police North East @EdinPE - Sep 26
Our North East Community Officers were out in force this morning delivering a friendly reminder to parents about parking responsibly outside Primary Schools.

Thanks to the pupils for displaying such fantastic novelty tickets!

#parksafe

@DundeeM1
@MurrayM101



Edinburgh Police North East @EdinPE - Sep 8
After no more page spread in the Edinburgh evening news this week, our new 'senior' bit is back out and about. Don't ask for autographs though, he's working!



Edinburgh Police North East @EdinPE - Sep 2
Let's Community Officers enjoying the @EdinPE this weekend. If you're along today please come and say hi!

#Edinburgh
#keepingthefamily
#EdinPE
#EdinPE



Edinburgh Police North East @EdinPE - Aug 20
Yesterday Leth Community Officers PC's Kennedy and Clark attended the Hindu parade, both enjoying the festival!

#keepingthefamily
#communityofficers
#EdinPE



Edinburgh Police North East @EdinPE - Aug 17
We've been out talking to Leth retailers about alcohol sales. Really positive reaction from everyone!

#EdinPE
#keepingthefamily
#EdinPE
#communityofficers
#EdinPE



Edinburgh Police North East @EdinPE - Jul 25
Busy week for Leth Community Officers. Speed Checkers (2) vehicles stopped & various reported. Railway patrol (including a massive 12 miles walked by the train!) were on alert. A visit from some local students. Oh and a spot of cricket too!

#keepingthefamily
#EdinPE



Edinburgh Police North East @EdinPE - Jul 9
Gilmery Park Play therapy met today @ Primary Development Project. Among things discussed was how we can make the park safer to use. A family fun day has been planned for 25/09/2018. Further details will follow.

#keepingthefamily
#EdinPE



Edinburgh Police North East @EdinPE - Jul 7
Good morning #EdinPE

We're out with HM Coastguard @MCA_what's @HM Coastguard giving water safety advice whilst on joint patrol.

#communityofficers



Edinburgh Police North East @EdinPE - Jul 4
If you're out and about in this hot weather keep a close eye on your wee ones. We're already had to reunite 2 children with their parents on #EdinPE whilst on patrol with @EdinPE.



Edinburgh Police North East @EdinPE - Jun 20
Another Road Traffic initiative on Commercial Street yesterday by North East Community Police officers. 12 drivers stopped:

- 1 - disallowed driver reported
- 1 - no insurance on a vehicle spotted and reported
- 1 - no MOT ticket issued

#keepingthefamily
#EdinPE



Edinburgh Police North East @EdinPE - Jun 9
Leth East Response Officers assisting with #EdinPE and #EdinPE.





South East

Gilmerton PS @GilmertonPS · Sep 18
PS engaged our visit from PC Roberts and PC Nixon this afternoon. We have learned all about their role in the community, their priorities and even got to say hello to their Sergeant. [@GilmertonPS](#) [@EdinburghPolice](#)



Colinton Primary @ColintonPrimary · Sep 18
A surprise visit from @EdinburghPolice today checking on our pedestrian and cycle zone!



Edinburgh Police South East Newsletter
Children 1st @Edinburgh1st · Aug 24
We've all heard 'Come along and see us in Princess St Gardens with @EdinburghPolice talking to our friends. Drop some change in the bucket to support Scotland's children and make it a #WorldofWonders.



Edinburgh Police South East @EdinburghPS · Aug 16
Thanks to information from the local community we recovered this stolen motorcycle today! [#EdinburghPolice](#)



Edinburgh Police South East Newsletter
Edinburgh Police @EdinburghPS · Aug 2
With all the distractions of the #EdinburghFestival you need to take extra care of your belongings. We're already dealing with lots of lost and found property at Venue 202. This telephone has just been safely returned to its rightful owner. [#EdinburghPS](#) [@EdinburghPS](#) [@EdinburghPS](#)



Edinburgh Police South East Newsletter
Edinburgh Police @EdinburghPS · Jun 20
Positive engagement with businesses on the Royal Mile ahead of the Royal Mile. Thanks to those businesses for their previous work. They are so busy and we're throughout the city. [#EdinburghPS](#) [@EdinburghPS](#) [@EdinburghPS](#) [@EdinburghPS](#) [@EdinburghPS](#)



Edinburgh Police South East @EdinburghPS · Jun 20
Local officers at 2 wheels today, offering advice on security, pop down and see 14.



Edinburgh Police South East @EdinburghPS · Jun 18
Community shops were carrying out speed checks yesterday. Here they are at Regent Rd East. Regent Rd to Liberton Dr. 3 drivers charged and a few more warned regarding their speed.



Edinburgh Police South East @EdinburghPS · Jun 15
Thanks to @EdinburghPS volunteers who took part in the Southside Challenge to redevelop Princes Square as we continue to tackle Anti-social Behaviour. Thanks also to @EdinburghPS volunteers who took part in the challenge. For hosting a judging panel with PS Cuthbert, PC Mackay & PS Nelson.



Edinburgh Police South East @EdinburghPS · Jun 15
Sgt Cuthbert had a quick catch up with @DanielJohnsonMSP while out and about today.



Edinburgh Police South East @EdinburghPS · Jun 14
Delighted to host a successful Consultation Briefing for the Consult Services and staff based in Edinburgh. [@EdinburghPS](#) [@EdinburghPS](#) [@EdinburghPS](#) [@EdinburghPS](#) [@EdinburghPS](#)



Edinburgh Police South East @EdinburghPS · Jun 13
Royal Mile police box has been used as a book exchange by the public. What a great use of the old police box!



South West



Gordon Macdonald MSP @GordonMacD - Jul 28
Thanks to everyone who supported our #BicycleSafe2021 Great Blooming Tea Party including @EdinburghSW. Thanks to your generosity we raised £2000 hope to see you all next year when we do it all over again for this great cause.



Edinburgh Police South West @EdinburghSW - Jul 1
SW Community Police officer PC Kasey Harris found a lovely #PennyPost collection parcel in #Edinburgh. It really made her smile. She will re-bike it on her return to her community beats. #Edinburgh #PennyPost #CommunityPolice



Edinburgh Police South West @EdinburghSW - Jul 25
SW Cycle Safety week. #EdinburghSW. Bike Brake at #PennyPost this morning with Sgt Douglas & PC Pennycook. More bikes parked this week. #Edinburgh #CycleSafety #PennyPost



Edinburgh Police South West @EdinburghSW - Jun 1
EdinburghSW taking part in Child Safety Week held at H&M Edinburgh this afternoon.



Edinburgh Police South West @EdinburghSW - May 21
PC Hoffman and Pennycook are with @EdinburghSW Housing officers going selling on Thursday evening at #HousingExpo today. #EdinburghSW #HousingExpo



Donna Cameron @DonnaCameron - May 15
Great to be out in the community today in Colinton Mains Tents with @EdinburghSW talking to people about protecting themselves from doorstep crime. #EdinburghSW #CommunityPolice



Edinburgh Police South West @EdinburghSW - May 11
This week SW Community Officers executed search warrants and recovered over 30 bikes. So far we have been able to return 12 with their rightful owners (valued at over £700) and are progressing with positive lines of enquiry into several more. #EdinburghSW #CommunityPolice



Edinburgh Police South West @EdinburghSW - May 5
We're getting the Curry Kebab of the Month today. Great to see the Community out in support. The Kebab is currently in the #EdinburghSW. We'll make sure they get back safely this afternoon. #EdinburghSW #CurryKebab



Edinburgh Police South West @EdinburghSW - Apr 29
PC Hoffman is delivering internet safety and Digital Footprint input at Edinburgh college today. #EdinburghSW #DigitalFootprint #EdinburghSW



Edinburgh Police South West @EdinburghSW - Apr 28
Rush hour cycle patrol on the #EdinburghSW. Met with John Vahid from @EdinburghSW. #EdinburghSW #CycleSafety #EdinburghSW



Edinburgh Police South West @EdinburghSW - Apr 8
PC Pennycook is at the North Edinburgh club this afternoon. Pop in for a coffee and a chat. @EdinburghSW @EdinburghSW #EdinburghSW



Edinburgh Police South West @EdinburghSW - Apr 7
PC Pennycook is Jones on road cycle patrol in the #EdinburghSW today. If you are out walking your dog please make sure it's kept under control at all times. #EdinburghSW #CycleSafety #EdinburghSW



Edinburgh Police South West @EdinburghSW - Apr 6
We're out on patrol even in this weather! Best advice is not to go out if you don't have to. If you must plan ahead - check websites for the latest info. Temp is likely to fall over night. Be aware and plan for icy conditions in the morning. #EdinburghSW #CycleSafety #EdinburghSW



Edinburgh Police South West @EdinburghSW - May 30
Responding to community concerns. Speed check on #EdinburghSW. #EdinburghSW #CommunityPolice



APPENDIX A:

Qualitative snapshot of reported activities (accounting for around 5% of all funded officer recorded activity)

SOUTH EAST

Ward 11 - City Centre

- Patrols have been carried out with Streetworks and Hunter Square as the weather has improved resulting in some of the anti-social behaviour return to Hunter Square and surrounding areas. We have robustly dealt with this issue, issuing fixed penalty notices for anti-social drinking. Two persons were also charged with possession of a controlled drug.
- Plain-clothes patrols have continued in relation to ASB. Some of the anti-social street drinkers have dispersed to Holyrood Road outside and across the road from Streetworks. This has impacted on the Edinburgh University Law department building, and we have liaised with staff and street drinkers to deter them from using this area. Extended patrols in this area, and speaking with local off sales licensed premises has seen a continued reduction in calls to the police regarding disorder.
- We have been conversing with staff at surrounding premises, and have been encouraging them to contact police if any issues develop in the Hunter Square area. One person has been given fixed penalty notices for refusing to desist from consuming alcohol, but this has been isolated and not as part of large drunken groups. This person has been causing repeated issues and the police are working with the council to look into obtaining an ASBO for this individual.
- We have worked closely with the Morningside and Southside/Newington community officers to target groups of youths causing disorder in the Meadows area. This has resulted in a number of positive interactions and provided public reassurance.
- Patrols have been carried out in Princes Street Gardens, after complaints of cannabis use in the sheltered areas. This has resulted in 5 persons being reported for possession of a controlled drug during two days of targeted patrols, and no further complaints have been made.
- Road checks carried out throughout the month at - George Street, Abbeyhill Primary School, St Mary's Primary school, North Bridge, Union Street, Cowgate, Regent Road, Lauriston Place, George IV Bridge, West Approach Road, Rothesay Terrace, Canning Street, Chester Street. We issued 3 tickets for speeding, 5 vehicle ASBO's and 11 tickets for other Road Traffic offences.
- Regular patrols are continued onto Princes Street/George Street to identify and dissuade known shoplifters before they commit crime. This will continue, and visits to premises when possible are carried out and random patrols within shops.
- As a result of concerns raised by West End Community Council, speed checks were carried out at Chester Street/Drumsheugh gardens. Two speeding tickets issued and multiple drivers warned.

Ward 15 – Southside/Newington

- I have been continuing my patrols to Nicolson Square and the Southside corridor. I have been engaging with the street drinkers that are frequenting the area, disrupting and displacing them from Nicolson Square. I have seen some positive results and received positive feedback from residents relating to the street drinkers moving from the area. I am still receiving calls to the area so patrols will continue into May. I am attending a community clear up event in May which should also provide a positive impact to the area.
- In response to youth disorder experienced in the area, the Priority Task Force from Grangemouth were requested to work within the Southside corridor for a three-week period. I worked alongside these officers in plain clothes and using high visibility patrols. During the period 10 people were reported for possession of drugs, three misuse of drugs search warrants were executed, 4 persons were arrested on warrant and knives were seized from two persons. This was all from the Southside corridor area and the results indicate some good proactive work in the area. During this period of patrols there has been a significant drop in crimes reported relating to youth ASB. Engagement work has continued over the month of April with this group and I have been involved in dedicated high visibility patrols during the Easter holidays.
- I have been conducting regular patrols of Nicolson Square tackling anti-social behaviour related to the consumption of alcohol and drug misuse. During the month of June, I have made several alcohol seizures and removed persons from the square due to anti-social behaviour. I am exploring CCTV opportunities for reported incidents and remain a point of contact for the friends of Nicolson Square group.
- I took part in the Southside Challenge. This was an event attended by Edinburgh University, Edinburgh Council and the police with the intention for students to produce designs for Nicolson Square to tackle anti-social behaviour. The designs had to be socially inclusive and not promote displacement. A number of designs were produced that will be displayed to the public in due course with a view to implementing the best design in the future.
- Traffic Complaints re abandoned cars which were all signposted to the relevant agency. Speeding Complaint for Braid Road which was attended twice and warnings given on each occasion. Mobile Phone users issued warnings as they were all stationary in traffic whilst looking at texts etc.
- Attended monthly surgery at Eric Liddell centre and also a council meeting with residents, councillors and council officials at the City Chambers regarding ongoing anti-social behaviour issues at Haddons Court.
- Dumbiedykes Residents Association - attended and spoke with residents along with Council Safety Kevin Hawes and a FAHS representative.
- I have continued to monitor and deal with parking complaints within the Rankin estate and have also dealt with a number of parking complaints in the area, predominantly in the Prestonfield area.
- I have conducted a number of housebreaking patrols in the Grange area and conducted two crime prevention surveys at properties that have been subject to a housebreaking.

Ward 10 - Morningside

- In response to ASB issues in Montpellier and Morningside Park officers carried out door to door at Montpellier Park and established the owners of private CCTV. Using the footage from the private CCTV persons involved were identified and subject to intervention visits. Since the visits there have been no further calls to the area however visits to the area will continue. Following reports of ASB at Morningside Park regular patrols carried out and tasked other colleagues and teams with patrols. Positive feedback and thanks received from the local residents.
- Hate crime patrols carried out in the Bernard Terrace / South Clerk Street area of the city following a poster being defaced with a racial slur. Whilst carrying out the patrols I used my local knowledge to identify CCTV in the area and identified the male responsible through my local knowledge. A report will be submitted to the PF regarding the circumstances.
- Parking complaints dealt with at Gillsland Road and Liberton Road. Both situations were quickly resolved by speaking with everyone involved. Speed checks at Oswald Road, Greenbank Drive and Merchiston Avenue. No offences were detected.
- Stair complaints dealt with in the ward area whereby persons have been sleeping in communal stairwells and have resolved the issue.
- Considerable amount of time dedicated to carrying out foot patrols in the Montpellier area of the Ward in relation to ASB and drug use. To date officers have traced and identified 5 persons involved.
- Every shift which throughout September 2018 has included acquisitive crime patrols. On a cover-shift weekend an officer carried out 38 miles of foot patrols in the ward over 3 shifts.
- Every shift worked in the month of May 2018 involved foot / mobile patrols in the ward area to tackle acquisitive crime and anti-social behaviour.
- Speeding complaint regarding Oswald Road, Edinburgh resulted in regular speed checks at the locus with no offences detected. This situation will be monitored.
- Parking complaints dealt with, 2 of which have been resolved by speaking with the vehicle owners. Surveyed the surrounding streets and contacted Edinburgh City Council with suggestions / requests for traffic measures and road line extensions.

Ward 16 – Liberton / Gilmerton

- Operation Soteria - Ongoing proactive high visibility uniformed and plain clothed foot patrols in relation to motorcycle activity within Ward 16 area. Continued positive engagement with local businesses. Various crime prevention advice provided. Recovered 2 x stolen motorcycles and has taken on enquiries in relation to thefts. Of note one German motorcycle was stolen from a visiting tourist who was delighted to have it returned on day of departure from Scotland.
- Glenvarloch Crescent, Dinmont Drive, Liberton Road, Old Dalkeith Road and Gilmerton areas given attention with regards to groups of youths causing a nuisance, gathering around stairwells, gathering around building sites, smoking and littering.
- High visibility vehicular and foot patrols in Mortonhall Caravan Park which is a target during the summer months due to the number of high value pedal cycles and motorcycles. Daily attention and reassurance visits on site with engagement to residents and management.
- Police surgeries were held at Edinburgh Royal Infirmary, Edinburgh University and Cameron Toll. All 3 surgeries were very well attended. Variety of crime prevention leaflets and advice surrounding Bogus Workmen, Housebreaking, Drugs, Social Media, Trusted Trader Scheme and other topics. PC Cairns also conducted free bike marking during the events which was very popular whereby more than 20 pedal cycles were security marked.
- High visibility reassurance and preventative foot patrols in Moredun and Gracemount areas in relation to reports of hate crimes which were solved and youth anti-social behaviour. Patrols also within The Murray's and The Murray's Brae in response to fire-raising of local refuse bins
- Police surgery held at Cameron Toll Shopping Centre and very well attended. Officers provided a variety of crime prevention leaflets and advice surrounding Bogus Workmen, Housebreaking, Drugs, Social Media, Trusted Trader Scheme and other topics.
- High visibility vehicular and foot patrols in Ward 16 areas highlighted at risk of Housebreakings and theft. Patrols conducted predominantly in Liberton, Alnwickhill, The Murrays and Mortonhall areas.
- Parking complaint at Hyvot Mill Drive Edinburgh in relation to inconsiderate parking on pavements - ongoing checks of street with no issues thus far.
- Ongoing enquiry in relation to use of off road motorcycle on land near to Stanedykehead. Liaised with Cruden Homes and Mortonhall caravan park to establish who owns land and if any road traffic offences are being committed. High visibility foot patrols are taking place within the area. .
- Parking complaint at Redgauntlet Terrace Edinburgh in relation to inconsiderate parking on pavements, regular checks are being carried out.
- Speed check conducted on Liberton Drive following reports from residents of vehicles driving too fast.

South West

Ward 2 – Pentland Hills

- Numerous acquisitive crime activity as a result of Operation Agora. Since the beginning of the operation in Edinburgh SW area - 2 search warrants executed; several perpetrators identified and reported to PF; 38 pedal cycles recovered; 13 posters distributed to loci of crime and vulnerable areas.
- Ratho Community Council highlighted the need for speed checks on the main routes in and out of the Ratho village. These were carried out on Dalmahoy Road and Freeland Way with a number of drivers warned regarding their manner of driving through a 20mph zone.
- Operation Agora – officers conducted enquiries into suspicious activity on Gumtree by a male in Edinburgh selling a high number of pedal cycles that are believed to be stolen. Warrant application submitted and authorised by PF.
- Throughout August regular ASB patrols were conducted around the Balerno area and officers maintained regular contact with residents most affected by it. Numerous youths have been identified for minor incidents of ASB and have been spoken to in front of their parents. Call volume appears to have dropped significantly in recent weeks.
- There were various traveller encampments within the Pentland Hill area. The main ones were within Heriot Watt University at Riccarton, which were monitored. There were a few issues with their anti-social behaviour at the encampments regarding fighting and causing the university some issues. They were all moved on within a couple of weeks through the use of a court order.
- Officers attended the Corner Cafe at Currie for a police surgery on a weekly basis.
- Cycle patrols of the Westside Plaza and Hailesland area with four people known for drugs and housebreaking offences stopped and spoken to.
- Vulnerable male resident in Barn Park Crescent visited following concerns that persons are taking advantage of him. Details noted from persons within, liaison with housing officer and adult concern form submitted.
- Six pedal cycles seized from known youths who admitted that they did not own them. Enquiry ongoing to establish an owner and possible theft charges.
- Home security survey for a disabled male resident at Deanpark Avenue, Balerno concerned about persons gaining entry to his home. Advice and security report given.

Ward 7 – Sighthill

- A speed check was carried out on Murrayburn Road, 14 drivers were warned regarding their speed. Fortunately, the highest speed was 36mph, tickets have previously been issued on this stretch of road. Six parking tickets issued on Dalry Place, the local resident committee chairwoman will contact Police should the issue arise in future.
- Officers attended the local Pubwatch for the SW area. Several representatives from local pubs were in attendance and it addressed the issue of the hot weather and over consumption of alcohol leading to incidents.
- An EVA was carried out in response to a sexual assault that took place in a secluded area. The area in question had all benches uplifted, rubbish removed and trees/bushes cut back. Suspect was arrested, charged and reported one youth for breaching his bail, in relation to this incident. So far there have not been any more incidents in that area.
- A Ward 7 problematic youth was reported for shoplifting. This was part of a roll up case that saw him arrested and kept for court. Curfew now in place for said male.
- In relation to ASB in the Longstone area PC Baillie along with Council Community safety made three visits to problem tenants issuing tenancy warnings and reporting them for benefit fraud.
- Officers visited a Dalry resident who was on the ASB path with his behaviour towards local elected representatives. The male accepted the words of caution from Police, no further incidents.
- Patrols carried out throughout the Saughton/Stenhouse and Broomhouse Areas in relation to reports of hate crimes in the area and in an effort to combat anti-social behaviour in the area. One male was arrested as a result of this.
- Patrols carried out through the Quarry Park area in relation to thefts and fire-raising. Extended throughout Saughton and Broomhouse and significant number of youths engaged with.
- Attended an incident where a driver was alleged to be driving under the influence of a substance. Male was arrested and charged with the offence and is subsequently been banned from driving.
- Numerous complaints received regarding a drug and prostitute den within the Ward. Warrant was executed whereby a small quantity of Class A+B drugs were recovered. Visits were carried out in regard to potential Human Trafficking. Females found are here legally. Work continues around this matter.
- Conducted plain clothed patrols around the Gorgie/Dalry area in relation to pedal cycle thefts and through Saughton Public Park in relation to calls regarding youths within the building site. Advice for security going forward to be given to the project managers.

Ward 8 – Colinton/Fairmilehead

- Residents have made contact at community council meetings, surgeries and via email or phone to discuss issues with 20mph zones at a number of locations in the ward. Speed gun has been used in all areas where complaints have been raised, various drivers spoken to and advice provided where necessary. Roads department from Edinburgh Council have also been involved with main areas of complaint, particularly around Swanston.
- Carried out foot patrols in the Spylaw Park and Campbell Park areas of Colinton in response to ASB reports in previous months. Engaged with the public to provide reassurance. Issues at Swanston and Bonaly discussed with local residents and drivers stopped to discuss at relevant areas.
- ASB patrols at Malleny Park (Currie Rugby Club in Balerno) and "Dark Woods" off Lymphoy Road in Balerno. Uplifted bottles and cans from wooded area. Patrolled other ASB hotspots on pedal cycle, foot and vehicle and engaged in reassurance foot patrols in Colinton Mains Park.
- Foot and cycle patrols in all areas in ward to offer community reassurance given recent thefts from motor vehicles.
- Oxfangs Police weekly library surgery x 2 and Morrison's Coffee with a Copper public surgery x 1.
- Attended a community meeting to discuss various issues including: residents from Swanson area discussing issues with a local dog which is barking at unsociable hours, a number of residents attended to discuss 20mph zones.
- Acquisitive crime patrols in Swanston, Frogston areas due to local thefts from vehicles.
- As part of SW anti-social behaviour patrols at the weekends, Balerno area was patrolled. Other areas of attention included the reservoirs on the Pentland Hills and Mortonhall Golf Course (both of which were problem areas last summer).

Ward 9 – Fountainbridge

- Operation Fledgling was created in response to the ongoing issues surrounding shared use of the Union Canal cycle path and its immediate surrounding roadways. Speed checks were carried. Along with cyclists, pedestrians were advised and educated regarding shared use of the canal path.
- In light of the publicity around the 'Muslim Hate Day' letters, officers carried out 2 days of targeted high visibility community patrols in the areas of risk premises in the Ward 9 area. No linked hate incidents were reported.
- Officers attended 3 'Coffee with a Cop' weekly surgeries at North Merchiston Club and the monthly one at the Canalside Cafe Meggetland. These are developing locations with numbers increasing each time.
- Officers carried out a site meeting with CEC roads dept. at Craiglockhart Avenue at the junction with Craiglockhart Drive South, to assess complaints of inconsiderate parking. They discussed the need for parking restrictions at the junction. This has now been progressed and a plan for additional restrictions has been submitted.
- Several patrols and initiatives were completed as part of the ongoing Operation Heddle, relating to cyclists, speeding, Canal path issues and other related matters. Officers also took part in a Cycle safety morning that was held as part of Op Heddle at Fountain Court. Partner agencies including Lothian Buses, Sustrans, and Edinburgh Council; over 40 bikes were marked and numerous members of the public attended throughout the morning.
- Whilst on patrol attention was given to the various streets on Ward 9, where traffic congestion and inconsiderate parking has been raised as a concern. At these times he had cause to engage with and warn drivers and cyclists regarding considerate driving and adhering to traffic signs.
- 11 joint visits were conducted with Dunedin Canmore housing officers, speaking to residents of Rosemount Buildings and other areas of Fountainbridge. One of these visits resulted in the detection of a breach of Non-Harassment Order by a recidivist offender.
- A day of action was created at local primary schools with drivers spoken to regarding keeping children safe by adhering to the regulations relating to parking and speeding in the vicinity of schools.
- In response to Craiglockhart residents' concerns of youth ASB in previous years around the Easter school holidays, evening patrols were carried out at the Craiglockhart/Meggetland areas.
- A repeat Bail offender was pursued after reports of him causing annoyance to residents within his stair. Following multiple court cases, the male was bailed not to even enter his own road. After numerous bail breaches evidence was gathered and after liaising with housing officers the male was arrested twice, being charged with several offences.

NORTH EAST

Ward 12 – Leith Walk

- Anti-social behaviour day of action Leith area 12/05/2018, I organised a day of action in the Leith area of Edinburgh also in attendance were the council environmental wardens. A mix of high visibility foot and bike patrols and plainclothes officers conducted extensive patrolling in known hotspot locations.
- Joint inspection with CEC trading standards to a premises was thought to be selling alcohol to underage children which has resulted in a number of issues being investigated and further action being taken.
- Considerable work being done in relation to Dalmeny Park and Spectrum/Springfield Street, partnerships have been built and crime prevention survey conducted at both locations in conjunction with the Police Scotland Prevention, Interventions and Partnerships team.
- Officers also assisting with the joint study (Police/Coastguard/Lifeboat) of emergency coastal location signs in the Portobello area, partnership meeting being held on the 12/10/2018.
- In response to complaints raised by Leith residents in relation to cars cycling close to cyclists Officers organised for the Roads Policing to conduct an Operation Close Pass event in Leith on the 21/05/2018 where a number of vehicles were stopped and drivers educated in relation to passing too close to cyclists.
- A drink driver was arrested following a collision and was 5 times over the limit. The driver was held in police custody and subsequently plead guilty at court.
- Plain clothed patrols were conducted during which time a number of juveniles were charged for bike thefts that have occurred in the Leith area.
- Continued work ongoing with the Dalmeny Park Partnership, partners including Two Buchanan Street youth clubs, City of Edinburgh Council, Inspire Leith and Destiny Angels.
- Along with Destiny Angels significant work being done in relation to Dalmeny Park fun day on the 29/09/2018, in terms of inviting originations and creating road traffic closure orders among many tasks associated with event organisation of this worthwhile event.
- Officers participated in the new DNA tagging training in preparation for OP Crackle bonfire policing plan.
- Officers undertook a safety and security briefing for a NATO submarine that was berthed in Leith Docks.
- Continued work ongoing in relation to the speeding campaign leaflet designed by local school children.
- The signs will give location information that can be given to a 999 operator, essential in an emergency situation for locating an incident.

Ward 13 – Leith

- Patrols of walkways - motorbike crime, patrols Seafield cemetery - adult ASB, patrols of Lochend colonies- theft of bikes, Primrose Park - ASB, Kirkgate - alcohol ASB, Links - Alcohol ASB, Restalrig Road - youth ASB, vertical patrols of Nesbit Court - youth ASB. Springfield - drugs misuse and ASB. Prostitute patrols Leith Links.
- Regular patrols of the Leith Walk/Leith Links area. Visiting businesses and local groups. Whilst patrolling the area on foot, disrupted a group of individuals who were drinking and causing ASB in the Kirkgate area of Leith. Alcohol seized as a result.
- Carried out Community Alcohol Partnership patrols. Handed out leaflets to local businesses regarding alcohol consumption.
- Road Traffic event, which took place on Commercial Street, Pilrig Street and Leith Links:
 - 62 vehicles stopped
 - 1 report submitted for numerous road traffic offences
 - 5 fixed penalty tickets issued
 - 5 DVLA tickets for registration offences
 - 14 warnings for minor road traffic offences
 - 1 S23 Drugs Search MDA, stopped after exceeding 20 mph limit - positive search, passenger arrested and £500 herbal cannabis seized
- Youth TAC – FAHST officers from Leith and Craigmillar met along with a senior youth social worker and the Council FHS team to discuss youth nominals within the area that's behaviour has escalated again with a view to sharing information and working with the offenders to reduce their behaviour. Joint plan of action between agencies discussed to deal with ASB at Portobello High School.
- ASB day of Action organised in the Leith area. 12 officers in attendance, including officers in plain clothes and on pedal cycles. Numerous "hot spots" patrolled and warnings issued. Update provided on Police Scotland Twitter and Facebook page.
- Traffic road check at Commercial Street. Report sent to PF for disqualified driving and no insurance. Drivers warned about speed.
- Patrols carried out in the Leith and Portobello area as part of Operation Drift. ASB hot spots patrolled and public reassured.
- Road traffic initiative Coburg Street, Edinburgh. Complaints received from nearby residents regarding drivers not adhering to 20mph. Traffic colleagues assisted. 20 drivers stopped, 2 warnings issued and 2 cyclists warned.
- Attended Portobello High School after reports of school pupils causing ASB
- Assisted with 2 x hate crime enquiries. One enquiry resulted in the arrest of a female who was reported for making racist remarks.

Ward 14 – Craigentinny / Duddingston

- Visited Portobello Islamic Cultural Centre, Fishwives Causeway and attended the East Edinburgh Muslim Forum. Liaising with mosque members, providing information and reassurance in response to recent suspicious packages mailed to 4 mosques in UK. High visibility reassurance patrols continuing.
- Stolen car patrols Restalrig area, Links ASB patrols, Kirkgate ASB patrols - seizure of alcohol made, Lochend Colonies patrol - suspicious vehicle seen in area and thefts occurring. Prostitution patrol of Leith Links.
- Alcohol Awareness Week - High Visibility Anti-Social Behaviour and Public House Patrols – Leith Walk
- Songkran Festival- Thai New Year celebrations - Portobello Town Hall.
- Visited an elderly male regarding his concerns around a potential prowler. Crime prevention and reassurance provided. Patrols were conducted in response to this report.
- Meeting with Holyrood Park Rangers regarding issues with commercial vehicles in park and youths on Innocent Railway.
- Holyrood Park - initiative worked along with Park Rangers to enforce prohibition on commercial vehicles within Holyrood Park - 3 fixed penalty tickets issued.
- Speed check on Northfield Broadway opposite St Johns Primary - 10 warnings given.
- High visibility public reassurance patrols regarding the murder in Magdalene Drive.
- In response to housebreakings, high visibility patrols and vehicle stop checks to deter vehicles used in break-ins in the Milton Road East at Duddingston Crescent and the Magdalene areas.
- Williamfield Square - patrols conducted in relation to ongoing youth issues. Engaging with residents and staff at Portobello Library.
- Operation Alternate - joint operation with Roads Policing, DVLA and VOSA checking safety of commercial vehicles - numerous drivers reported for minor road traffic offences and requirements to correct faults to vehicles.
- Leith Traffic initiative enforcing 20 MPH limit in Lochend - numerous drivers warned regarding their speed.
- Craigentinny Social Centre, Loaning Road, Edinburgh patrols to disrupt potential underage alcohol and drug misuse at rear pf property.

Ward 17 – Portobello / Craigmillar

- Regular attendance at the Jack Kane centre due to off road motorcycles.
- Carried out high visibility foot patrols and mobile patrols in North East of Edinburgh. Visited and engaged with all community centres/hubs issuing posters and providing advice.
- Assisted with an initiative in relation to Prostitution with patrols carried out in Leith Links.
- Operation Drift was carried out throughout August with dedicated patrols of the Promenade and Portobello High Street area. Further patrols of surrounding areas where youths who are involved in ASB are identified. Patrols conducted in the Hays post hate crime.
- Following reports of speeding at Eastfield, Portobello, speed checks were carried out and school street patrols conducted. Further speed checks carried out in various hotspot areas including Joppa, Baileyfield Road, and Portobello High Street
- Youth Tac – FAHST officers from Leith and Craigmillar met along with a senior social worker to discuss youth nominals within the area exhibiting escalating problematic behaviour with a view to sharing information and working with the offenders to reduce their behaviour. Letters sent to repeat offenders involved in antisocial behaviour within the Portobello area, jointly with colleagues within the FHS council team.
- Increase high visibility presence in Williamfield Square and Portobello High Street due to on-going ASB by local youths.
- Operation Monarda - National initiative against door step crime
- Addressed reports of inconsiderate parking of vehicles at St Ninians Primary school by carrying out visits and providing drivers with advice and several warned.
- Speed checks carried out at Duddingston Park and Craigentenny Road following complaints from residents. Several drivers warned.

NORTH WEST

Ward 1 – Almond

- Following concerns of safety and security, a crime prevention survey carried out at disused army barracks at Port Edgar and contact made with Scottish Government senior surveyor. Following a site visit surveyors drew up a list of work to be carried out to secure the site.
- Assisted with a Local Improvement Plan public meeting regarding Walker Drive, Queensferry. There have been several incidents of youths throwing stones at properties from the Gateside Estate. Correspondence is currently ongoing with the CEC regarding making repairs to fencing in a bid to prevent further such behaviour.
- Assisted Primary 6, Kirkliston Primary School with their bikeability event, working alongside the Sustrans. Over the 2 days 60 children were taken out onto the public roads to make use of their road safety cycle training. I made use of the police pedal cycle both days with much public comment.
- In response to complaints from Kirkliston Community Council I arranged for joint working with colleagues from Roads Policing in the Kirkliston area. As a result various speed checks were carried out in the area, a number of drivers warned, 4 tickets issued for offences including speeding, mobile phone use and a seatbelt.
- Foot and cycle patrols were carried out in Kirkliston with the environmental wardens designed to disrupt and deter youth ASB. This was in response to residents' concerns raised during the LIP. A number of youths have been either dispersed or spoken to and educated or had alcohol seized.
- Complaints were received of HGVs speeding and construction traffic cutting onto the pavement at The Loan, Queensferry. In response speed checks were carried out, pop up Bob was displayed and the site management were visited on various occasions. This was raised at the Community Council meeting with a favourable response being received.
- Dealt with youth ASB incident at Queensferry Hub, which attracted a high degree of local attention on social media. Discussions held with management, advice given to staff and following CCTV review several youths traced and warned.
- Following a series of youth related ASB incidents at Athling Grove 3 youths were traced and reported for being abusive to residents. An 18 year old female was arrested for a racial breach of the peace.
- Input to Kirkliston Rainbows on bike safety. Community visits to Open All Hours youth event at Kirkliston Leisure Centre and both Community Youth Clubs at Queensferry.
- Speed check was carried out at the 20mph zone at Kirkliston Road, Queensferry. One driver was warned and the police presence noted by many. This was in response to complaints from residents.
- Hate crime patrols following racial incident at Dundas Playpark. Targeted reassurance foot patrols in Davidson Mains and Cramond in response to youth ASB.

Ward 3 – Drum Brae / Gyle

- Attended at the Hubbub Meeting at Drumbrae hub. The meeting is held with Youth Leaders and Team Leaders for the Drumbrae youth Club to discuss and implement the events for the ten week youth cub leading up to the school holidays.
- Following attendance at several multi agency / adult protection meetings, alternative accommodation has been secured for a vulnerable couple who reside in the area. They are regular callers to police and their behaviour results in numerous neighbours also calling police about their behaviour.
- Attended pub watch meeting. Proxy sales, 'Ask Angela' campaign, recent theft HBs were all discussed and beer mats and bottle tops to help prevent drink spiking. 7 x licensed premises visits carried out with CEC licensing standards officer.
- Officers contacted CEC requesting that trees etc. be removed urgently in an area where youths were involved in ASB. Agreement was provided with CEC with this marked as a priority to remove the trees and help reduce the ASB.
- Met with CEC regarding recidivist ASB youths blighting the area. Officers completed home visits and introduced CEC representative to local families of the youths involved in this behaviour. Further meeting has been agreed with CEC inviting local youth workers to put in place a structure for prevention and intervention that can be taken forward to the families of the youths involved to reduce their ASB.
- Officers conducted home visits to families of local youths involved in ASB to discuss their children's behaviour and the above interventions. Officers have agreed with one family to complete weekly visits to meet the family and respective youth to support them in changing this behaviour.
- Speed checks carried out in various streets throughout the area with a 20mph restriction in place with 5 tickets issued and 22 warnings given.
- Parking patrols carried out at primary schools across the area. 6 tickets issued for Safer Streets scheme
- Officers visited and provided support and safety advice to a high-risk victim of domestic abuse.
- Funded Officer regularly attends at the Drumbrae Hub Youth Club to engage with the local youths and to support the team leaders and discuss any issues or opportunities.
- Attended a Fire Service Presentation relating to Motor Bike Safety which was attended by new motor cyclists.
- Attended at the local youth club throughout the month where there was opportunity to talk with the local youth regarding ASB in the area

Ward 4 – Forth

- Patrols on Operation Orbit Off Road Motorcycles targeting pedal cycle thefts, housebreakings and ASB across the area city and on walkways in Drylaw.
- Attended event: LIFT Easter Fun Day (Millennium Centre Muirhouse)
Around 50 people in attendance mainly from low income families. Fun Day at Muirhouse Community Centre, allowing children to try on Police uniforms and answered questions on issues in the area.
- As part of Op Soteria, in relation to motorcycle crime and ASB, in the Muirhouse and West Pilton area. Foot patrols, vehicle patrols and intelligence led vehicle stops.
Two males observed riding a stolen motorbike in the West Granton area, traced with assistance of plain clothes and uniform officers and dog handler. Both arrested and charged with numerous road traffic offences.
- Numerous visits to Muirhouse library to provide support to staff. A drop in has also been established here to provide a consistent Police presence.
- ASB patrols in relation to youths consuming alcohol and causing a disturbance in Bangholm Playing Fields. Council leisure services contacted and issue discussed with them, they have taken steps to ensure gates are locked each night.
- Speed checks carried out on Craighall Road, Clark Road, Newhaven Road and Lower Granton Road by Community officers and Roads Policing Unit. Thirty-five drivers warned.
- Patrols outside Holy Cross primary school. Council Traffic Wardens also attended one morning for a joint approach. Numerous parents were warned regarding their driving and parking.
- High visibility patrols in relation to spate of vehicles being vandalised in the following streets, possibly related to youths drinking: Lennox Row, Stirling Road, Denham Green Terrace, Craighall Road and Park Road.
- Foot patrols of walkways for anti-social behaviour and acquisitive crime, particularly in relation to domestic housebreakings in NF 08/ 09 beats.
- Patrols outside Trinity primary school with numerous parents warned regarding their driving and parking.
- Trinity Week of Action: Joint patrols in relation to youths drinking within Bangholm Playing Fields and thereafter moving into Craighall Gardens / Craighall Road causing damage to property.
- Backshift patrols in relation to youths drinking and smoking cannabis in the playground of Wardie Primary School. Large group of youths found within and moved on.
- Visit in relation to Hate Crime incidents in Royston.

Ward 5 – Inverleith

- Attended a mosque to provide security advice following recent attempts to break in. Also attended to deal with parking issues at busy prayer times and reassure local residents, as well as checks at other times.
- Regular acquisitive crime related patrols in areas affected by housebreakings and shoplifting. Including cycle path patrols, shoplifting patrols in Craigleith and surrounding cycle paths.
- Conducted a 'Day of Traffic Action' in our beat. This included parking patrols at Telford Road, where we reduced the number of cars parking on the pavement from about 100 to 10. We then, with the help of 5 extra officers, conducted speed checks at 6 busy 20mph streets. Assisted by 'The Reducer' (Edinburgh council 20mph costume) we administered around 50 drivers, issued 1 road traffic ticket and reported 2 for summons. With the assistance of two parking attendants and a local councillor, we conducted parking patrols before Friday prayer at Blackhall Mosque.. During this initiative significant positive feedback was received.
- In response to ASB at Craigleithhill Gardens a letter drop was carried out and residents spoken with.
- Patrols near schools at end of school day for ASB such as minor vandalisms to gardens.
- Shoplifting lunchtime school patrols in Stockbridge, shop owners confirmed it to be having a positive impact.
- Event at Stockbridge food market – 1000 people in attendance - spoke to organiser of market and facilitated her to provide an input at a community council meeting to face parking issues raised, also assisted with a big issue seller problem
- Event: Scrان academy – 15 people in attendance – arranged for local disadvantaged children. Conducted a short self-defence class with attendees.
- Attended Friday prayers at a Mosque to help with parking issues. Also attended at prayer times and spoke with attendees to give them an opportunity to raise local issues.
- Attended at Culture Club, a weekly group for the elderly. Police were requested as guest speakers. Answered numerous questions about policing in the local area.

Ward 6 – Corstorphine / Murrayfield

- Assistance given with the planning and implementation of the West Edinburgh Week of Action which targeted Proxy Purchase and the resulting Antisocial Behaviour issues. Launch event attended by local stakeholders and elected representatives and carried out a number of initiatives across the week which resulted in a reduction in the proxy purchase of alcohol and a tangible reduction in the number of youth ASB calls in the local area across the school holidays. Attended the CAP (Community Alcohol Partnership) meeting and fed back about our week of action and took away actions for the next meeting.
- Following the launch of Operation Monarda, a national campaign tackling door step crime. The community team at Corstorphine were all involved in the week long initiative and worked with a number of partner agencies including council and trading standards. The operation was well received locally and garnered much interest and support from the local community. Events included a launch at the Drumbrae hub attended by local councillors and partners from SFRS, drop in events at the Gyle shopping centre and Costa Coffee and joint patrols with trading standards.
- Significant amount of patrols in respect of antisocial behaviour anticipating issues in the run up to the summer holidays. Joint patrols with Drumbrae Community colleague to deal with this issue which borders the two areas.
- Cycle patrols carried out in the Ravelston and Murrayfield areas in response to acquisitive crime, specifically bike thefts and housebreakings.
- Secured a pop up speed camera police officer from Edinburgh City Council which will be placed around the local area and has already been used to good effect on Kaimes Road and in the Kirkliston area.
- Speed checks carried out throughout the month following community complaints in various areas. 9 tickets and 35 warnings administered. One driver was disqualified, he was reported and his vehicle was seized.
- Carried out high visibility patrols in and around the Ravelston and Murrayfield areas in response to house breakings and other acquisitive crime, including pedal cycle thefts.
- Speed checks carried out in response to a complaint about vehicles speeding at St Johns Road. High visibility patrols around schools in response to inconsiderate parking by parents at pick up and drop off time.
- Completed ACE's (adverse childhood experiences) training in partnership with the Scottish Fire and Rescue Service. The input was carried out by the SFRS at MacDonald Road and gave insight into issues around youth behaviour and offending.
- Crime prevention engagement at the Gyle Shopping Centre speaking to customers and staff within the centre and offering crime prevention and safety advice.
- Bike marking event carried out at Edinburgh Park as a result of an increase in bike thefts. 39 bikes marked and registered.

Culture and Communities Committee

10am, Tuesday 13 November 2018

Recommendations of the Social Work Complaints Review Committee of 16 August 2018

Item number	9.1.1
Report number	
Wards	All

Sandra Mair

Chair, Social Work Complaints Review Committee

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Recommendations of the Social Work Complaints Review Committee of 16 August 2018

Summary

To refer to the Culture and Communities Committee recommendations of the Social Work Complaints Review Committee on consideration of a complaint against the social work service within Health and Social Care.

For decision/action

The Social Work Complaints Review Committee has referred its recommendations on a complaint against the social work service within Health and Social Care to the Culture and Communities Committee for consideration.

Main report

1. Complaints Review Committees (CRCs) are established under the Social Work (Representations) Procedures (Scotland) Directions 1996 as the final stage of a comprehensive Client Complaints system. They are required to be objective and independent in their review of responses to complaints.
2. The CRC met in private on 16 August 2018 to consider a complaint against the social work service within Health and Social Care. The complainant and the service representatives attended throughout.
3. The complainant remained dissatisfied with the Council's response to her complaint regarding the social work service provided to her adult son in relation to the possibility of a vacancy for care and felt that her complaint should have been fully upheld.
4. The complainant felt that very little had taken place in terms of completing an assessment, identifying a suitable resource and planning for discharge prior to the allocation of a social worker and that this had negatively impacted on her son and that confusion surrounding discharge planning and waiting lists for suitable accommodation had added to this.
5. Members of the Committee were then given the opportunity to ask questions of the complainant.
6. The presenting officer apologised for the service the family had received which he felt had fallen below that which they would wish to provide. He indicated that as there had been an ongoing investigation into aspects of the behaviour of the complainant's son, this would have had an impact on decision making in terms of discharge planning

7. He stressed that the carrying out of a risk assessment was important to assist with the identification and allocation of suitable accommodation.
8. Members of the Committee were then given the opportunity to ask questions of the presenting officer.
9. Following this, the complainant and the presenting officer withdrew from the meeting to allow the Committee to deliberate in private.

Recommendations

After full consideration of the complaint the Committee reached the following decisions/recommendations:

That the complaints be upheld for the following reasons:

- 1) The Committee felt that opportunities were missed to minimise delays throughout the assessment and support planning.
- 2) The Committee recognised that other parties were involved in delays in assessments however the Mental Health Officer as the lead manager and wider team should have managed the process better to minimise delays.
- 4) The Committee felt that although there was no evidence that the referral to inpatient rehabilitation negatively impacted on the search for suitable community accommodation the Committee accepted the complainant's recollection of a conversation with the Social Worker that it would impact negatively was accurate.

However the most likely reason for the delay was the failure of the Department to allocate a single Social Worker with ongoing responsibility for the care management of the complainant's son.

Background reading/external references

Agenda, confidential papers and minute of the Complaints Review Committee of 16 August 2018.

Culture and Communities Committee

Tuesday, 13 November 2018

Response to a Complaints Review Committee Outcome

Item number 9.1.2

Report number

Executive/routine

Wards

Council Commitments

Executive Summary

This report outlines the actions taken following the recommendations of a Complaints Review Committee held on 16 August 2018.

Culture and Communities Committee

Response to a Complaints Review Committee Outcome

1. Recommendations

- 1.1 The Culture and Communities Committee is recommended to note the actions taken in relation to the decisions of the Complaints Review Committee on 16 August 2018.

2. Background

- 2.1 A complaint was made in January 2017 to the social work complaints team from a mother who was dissatisfied with the care the social work service provided to her adult son in relation to the possibility of a vacancies for care. Other issues were also raised within the complaint; however, those issues fell under the remit of NHS Lothian, therefore this report will only consider the social work element.
- 2.2 The complaint was fully investigated and concluded that there was evidence of communication issues surrounding the availability of supported accommodation vacancies therefore the complaint was partially upheld. There were two areas where it was recognised that improvements were needed:
- consideration was given to how practitioners are told about supported accommodation when they are within the remit of homelessness services
 - Decisions in relation to required actions must be recorded within the electronic AIS client record (where appropriate)
- 2.3 The complaint was responded to in July dealt within under stage two of the complaint process and the complainant appeal process was to progress to a Complaints Review Committee. The complainant notified the Council on 28 January 2018 that they wished to proceed with a Complaints Review Committee.
- 2.4 A Complaints Review Committee was held on 16 August 2018 to consider a complaint against the social work services within the Health and Social Care Partnership. The complainant remained dissatisfied with the response to the complaint regarding the social work service provided to her adult son in relation to the possibility of a vacancy for care and felt that her complaint should have been fully upheld and not partially upheld.
- 2.5 The complainant felt that there was little action taken in terms of completing an assessment, identifying a suitable resource, and planning for discharge prior to the allocation of a social worker and this negatively impacted on her son and that

confusion surrounding discharge planning and waiting lists for suitable accommodation had added to this.

2.6 The Complaints Review Committee reached the following decisions:

- That the complaint be upheld
- The committee felt that opportunities were missed to minimise delays throughout the assessment and support planning
- The Committee recognised that other parties were involved in delays in assessments however the Mental Health Officer as the lead manager and wider team should have managed the process better to minimise delays
- The Committee felt that although there was no evidence that the referral to inpatient rehabilitation negatively impacted on the search for suitable community accommodation the Committee accepted the complainant's recollection of a conversation with the Social Worker that it would impact negatively was accurate
- The most likely reason for the delay was the failure of the Department to allocate a single Social Worker with ongoing responsibility for the care management of the complainant son.

3. Main report – Improvement Actions

- 3.1 This report provides an update on progress with the implementation of the recommendations from the Complaints Review Committee on 16 August 2018.
- 3.2 To minimise the delays throughout the assessment and support planning process, staff have been reminded that any contact with clients will be recorded on the electronic AIS system. This will create an audit trail and minimise delays through the assessment and support planning process. This will also help ensure that there is clear recording of decisions made and help clarify any areas of confusion.
- 3.3 Further work is ongoing to look at the process of managing supported accommodation vacancies and identifying more effective and efficient ways to highlight vacancies to practitioners therefore reducing delaying in allocation. This is being led by a Senior Manager within the Council.
- 3.4 In relation to the allocation of a single social worker, the Mental Health Officer allocated did have the responsibility for case management which included assessment and discharge planning. It has been recognised that the case was not managed in line with the Council's policies and appropriate action has been taken.

4. Background reading/external references

4.1 None

Judith Proctor

Judith Proctor – Chief Officer, Health and Social Care Partnership

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5. Appendices

None